



Springfield | Beavercreek | Bellefontaine | Xenia

CLARK STATE - Hollenbeck Bayley Conference Center REQUEST FOR BID

September 19, 2022

OVERVIEW

Project Background and Description

The purpose of this request for bid is to provide furnishings for the Clark State -Hollenbeck Bayley Conference Center located at 275 S. Limestone Street, Springfield, OH 45505. Campus Drawing - See Attached Exhibit "A"

Project Scope

Please Bid out by Line Item the following: Bid Specifications - See Attached Exhibit "B"

NOTE: Please note that final finishes have been selected. Follow the finish grades listed by Line Item for bid pricing.

High-Level Requirements

Please see the following requirements:

1. Provide proposal for all of the items listed in Exhibit "B" with NO ALTERNATES AND/OR SUBSTITUTIONS.
2. Please include pricing on all items requested.
3. A picture of each line item to be included with bid.
4. Manufacturer Warranties to be included with bid.
5. All Questions regarding this bid should be addressed to Dan Ayars @ ayarsd@clarkstate.edu or 937-207-0290 cell

Qualifications

1. Minimum Qualifications: The individual or company must be licensed to do business in the state of Ohio.
2. Provide the following background Information with bid:
 - a. Name and address of operating firm, names of owners or principals of your firm.
 - b. If a corporation, provide date of incorporation and President's name. If other than corporation or partnership, describe organization and name of principals. If individual or partnership provide date of organization and name and address of all partners (state whether general or limited partnership).
 - c. Have any claims been made or lawsuits filed against you for nonperformance or inadequate performances as a provider of furniture? If yes, describe any such claims or lawsuits.
 - d. Brief summary of the extent of experience in providing furniture for at least 3 similar projects. Include Name of Project, Address and Point of Contact for verification.
 - e. Who will have overall responsibility for managing this project? Include individual's name, title, phone and current area of responsibility.

Deliverables

1. All bids to be submitted on or before 10.3.2022 at 12 noon via email.
2. Lead times to be included with each item.
3. All pricing should include shipping/freight and installation.

High-Level Timeline/Schedule

1. All bids are due at 12 noon on 10.3.2022
2. Contract will be awarded by the controlling board within 90 days and all pricing must be held during this term.

Implementation Plan

1. Once the bid is awarded a PO will be issued and furniture orders to be placed within 5 days.
2. Lead times, delays, and installation should be communicated in a swift manner to Dan Ayars.
3. All Furniture must be installed withing 60 days of order placement.

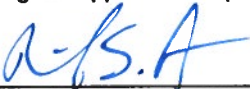
Process

Professional firms interested in this request for bid should submit a letter of intent to bid on all line items listed in Exhibit "B" by 9.26.2022 at 5 o'clock p.m. to Dan Ayars at ayarsd@clarkstate.edu. Please submit any questions in writing via email to Dan Ayars at ayarsd@clarkstate.edu.

APPROVAL OF SPECIFICATIONS & BID GUIDELINES

The undersigned approves the project specifications and bid guidelines as described above and attached hereto.

X



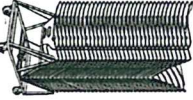
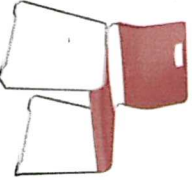
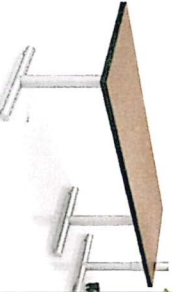


Dan Ayars, Director of Facilities, Operations and Maintenance







Date

Clark State College

Description	Photo	Manufacturer	Product	Specifications and Finishes	Qty	Sale Price	Total
Carreta 36" Bench with Full Backrest		Indiana Furniture	440-3236F	Two Upholstery---Fabric Seat Option: Grade 4 MAYER SLICK TOMATOE---Fabric Back Option: Grade 7 STINSON ABACUS CHILL PEPPER	11		
Caretta Connector 90		Indiana Furniture	440-90C	Grade 4 Fabric: Mayer Slick Tomato	10		
Kelley Chair Cart Dolly		9 to 5 Seating	D14	Chair Dolly	20		
Kelley Guest Chair		9to5 Seating	1060	Upholstered Vinyl Seat: Pauley-Ash---Plastic Back: D14 Dove---Weight Limit 300lbs	500		
Nesting Table		Tablex	01TC2472T22NE-3P	Dimensions: 24" x 72"---Base: Foundation T-Base in Silver Frost Finish, Nesting, Locking Casters---Edge: 3mm PVC Edge in Columbian Walnut---Top: Rectangle, HPL-Columbian Walnut	6		

Clark State College

<p>Define Collection Contemporary Club Chair</p>		<p>COE</p>	<p>9701VBK</p>	<p>Chair Color: Black---Leg Color: Chrome</p>	<p>2</p>		
<p>ABS Serpentine Table</p>		<p>MityLite</p>	<p>ST3672BLKW29GRY</p>	<p>Top: Black---Bottom: Black--- Trim: ABS Black---Leg: Wishbone --Leg/Base Color: Grey---Height: 29"</p>	<p>1</p>		
<p>ABS Round Table</p>		<p>MityLite</p>	<p>CT48BLKW29GRY</p>	<p>Top: Black---Bottom: Black--- Trim: ABS Black---Leg: Wishbone --Leg/Base Color: Grey---Height: 29"</p>	<p>1</p>		
<p>Magnattach V3 Dance Floor Kit</p>		<p>MityLite</p>	<p>MAGKIT24X24STLSV3</p>	<p>24" x 24",36 Studio Teakpanels,Kit 20 Silver Edges, 4 Silver Corners, 2 Carts</p>	<p>1</p>		