



## BOARD OF TRUSTEES REGULAR MEETING

Minutes  
January 21, 2025

The Clark State College Board of Trustees met in regular session in the Clark State classroom at the new Fire Station in Springfield, Ohio, with the majority of guests attending virtually via Zoom on Tuesday, January 21, 2025. Board Chair Sharon Evans presided and called the meeting to order at 6:10 p.m.

### Roll Call

*Present in Person:* David Ball, Kyle Hall, Mitchell Hurst, Ben Vollrath, Vice Chair Becka Rowland-Buckley, Chair Sharon Evans, and President Jo Alice Blondin

*Present Virtually:* Mike McDorman

*Excused:* Andy Bell and Manuel Lopez Ramirez

*Others Present in Person:* Dr. Matt Franz, Senior Vice President of Technology, Safety and Strategic Initiatives; Dr. Dawayne Kirkman, Vice President of Student Affairs; Brandi Muncy\*, Student; Toni Overholser, Vice President of Advancement; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; Mellanie Toles, Executive Assistant to the President and Coordinator of Special Projects; and Nina Wiley\*, Assistant Vice President of Student Affairs

*Others Present Virtually:* Jessica Adams, Associate Professor, English/SOAR Participant; Dan Ayars, Director of Facilities, Operations and Maintenance; Kristen Bancroft, Assistant Professor, Medical Laboratory Technology/SOAR Participant; Karen Benton, Assistant Dean of Health, Human and Public Services; Dr. Travis Binkley, Dean of Enrollment Services; Kierre Brown, Assistant Dean of Business and Applied Technologies; Sean Dodge, Institutional Research Analyst; David Farrell, Senior Staff Accountant; Garrett Fisher, Director of Nursing Programs; Dr. Adrienne Forgette, Vice President of Academic Affairs; Sarah Hagenbuch, Associate Professor, Nursing/SOAR Participant; Natalie Johnson, Associate Dean, Regional Locations; Tina Jones, Staff Accountant; Naomi Louis, Dean, Arts and Sciences; Kathy Nelson, Controller; Kelly Neriani, Director of Institutional Research and Planning; Dr. Adam Parrillo, Dean of Business and Applied Technologies; Mark Schmidt, Professor, Anatomy and Physiology/Faculty Senate President; Khalil Scott, Academic Advisor/SOAR Participant; Caity Sellers, Assistant Director, Early College Programs/SOAR Participant; Elecia Spain, Assistant Dean, Access and Retention Services; Cheyenne Stroder, Student Senator; Amy Sues, Dean, Institutional Effectiveness, Planning, Assessment, and Accreditation; Jamie Teeple, Assistant Dean of Arts and Sciences; Roseann Terbay, Peer Recovery Support Specialist; Trish Voisard, Staff Accountant; Nina Wiley, Assistant Vice President of Student Affairs; and Mia Yaniko, Education Section Chief, Ohio Attorney General's Office

### Oaths of Office

Dr. Blondin congratulated Trustees Hall and McDorman on their reappointment for new six-year terms and administered their Oaths of Office. She noted that new Trustee Manuel Lopez Ramirez was unable to be here tonight and will be sworn in at the March Board meeting.

## **Recognition of Guests**

Chair Ball welcomed guests and asked members of the media to identify themselves.

## **Public Comment**

There were no public comments.

## **Conflicts of Interest**

No conflicts of interest were reported.

## **Student Success Story**

Nina Wiley, Assistant Vice President of Student Affairs, introduced Student Speaker Brandi Muncy, who will graduate in May.

Ms. Muncy reported that she had attended Wright State University for two years in Early Childhood Education before coming to Clark State. She went to work at a daycare center and quickly realized the field was not a good fit for her. After taking a deep dive into what mattered to her most, she realized that she would like to help others when they are feeling their lowest and considered healthcare, but did not want to be a nurse. During high school, she had torn her ACL twice and had to have physical therapy. Reflecting on those experiences and how she felt drained both physically and mentally, it finally clicked that she would like to help patients as a Physical Therapy Assistant since she could identify with what they would be experiencing. During her program, she experienced doubts regarding whether she was smart enough or could do this. As she was set to participate in clinicals at Ohio Valley Medical Center, she was diagnosed with Bells Palsy. She had sudden weakness on the left side of her face, could only eat soft foods, and had to sleep with an eye mask on to keep her eye shut. Although she was devastated with her diagnosis, she was glad she had not had a stroke. Additional fears arose such as what if she had an episode and was unable to communicate with patients or her instructor? Thankfully, her symptoms ended up resolving two weeks before clinicals, and she was glad to be able to smile for her patients although she still experiences some aching. Since Ms. Muncy struggled with self-doubt and had panic attacks before clinicals, she met with Counselor Melinda Van Noord, who helped her see herself differently, gave her several journals to take home and work through, and gave her a book regarding perfectionism that reminded her she was created for this. She noted that Ms. Van Noord has been one of the best resources in her journey, and she cannot thank the faculty and staff enough for their help along the way and hopes that all Clark State students get to experience a journey like she has.

Chair Evans thanked Ms. Muncy for sharing her story, noting that the Board is always interested in hearing students' perspectives regarding their educational journeys.

\*Ms. Muncy and Assistant Vice President Wiley exited the meeting at 6:21 p.m.

## **Report of the Board Chair**

Chair Evans did not have anything to report.

## **Report of the President**

President Blondin deferred to the Staff, Faculty and Student Senates for updates.

Faculty Senate President Dr. Mark Schmidt reported that it is the second week of the semester, and things are off to a smooth start. He noted that we will be transitioning from BlackBoard to BlackBoard Ultra, and full-time faculty are learning the process, transitioning, and getting adjuncts on board with it. Dr. Forgette and the Center for Teaching and Learning have ramped up resources to help ease the transition. Dr. Schmidt commented that he was thankful for the meeting's virtual option in this freezing weather.

Staff Senate President Sean Dodge reported that the Senators will have their first meeting of 2025 tomorrow related to the Compease study and the task force that has been formed. They will be reviewing a questionnaire that was created and sent out last week regarding what kind of activities staff are interested in doing. The Senate's goals include establishing lines of communication, building morale, and employee retention, which aligns with Goals 4, 3, and 2 of the Strategic Plan.

Student Senator Cheyenne Stroder reported that Staff Senate is preparing for the resources fair tomorrow regarding student success. They are welcoming new members at the start of Spring semester and are starting the planning for two fall projects. Their work aligns with Goal 3 of the Strategic Plan.

President Blondin reported the following:

- A letter from the Department of Veteran Affairs was distributed to Trustees prior to the meeting, which provided the survey findings during their recent visit. Dr. Blondin gave kudos to Diana Seaman and Dr. Kirkman for a good report with zero findings.
- A PowerPoint presentation from the Ohio Association of Community Colleges (OACC) Governing Board Meeting and its 136<sup>th</sup> General Assembly Policy Agenda were distributed to Trustees, along with a list of House Standing Committees and their members. She noted that Senator Koehler will serve on the Workforce and Higher Education Committee.
- A press conference will be held tomorrow by the Chair of Higher Education in the Senate to talk about Senate Bill 1, which includes DEI, labor, etc. It is primarily back to the first version of the Bill, with the only change being not to change community colleges missions but instead to allow Board's to ratify a statement instead. She noted that Senator Cirino listened when he visited campus.
- An article entitled, "Higher Ed's Grim New Normal" was distributed to Trustees prior to the meeting. She noted that community colleges have never been in a better position since we own the affordability, access and workforce space and have the best reputation of any sector in higher education right now; we need to capitalize on this.
- She has prepared a letter to send to Governor DeWine, as discussed at the recent Board Finance and Facilities Committee meeting, regarding our standing as second lowest of any non-levy schools in financial prudence and excellence. She will send a similar letter to Secretary McMann once she has been confirmed; she has sent similar letters to all other Education Secretaries under all other administrations inviting them to campus.
- Sean Dunn is on Senator Husted's transition team and will be out of pocket for the next month; he will let Dr. Blondin know if her help is needed getting Senator Husted up to speed on community colleges. She noted that she would like to be helpful to him and Senator Cirino and hopes to meet them both at the ACCT National Legislative Summit in February; she, Chair Evans, and Trustees Hurst and McDorman will attend with her, and Mellanie Toles is in the process of scheduling meetings with legislators. OACC will be scheduling some legislative meetings for all of the community colleges also.
- Trustees will be seeing a lot of policy changes brought forward over the next several months. Many need to be updated for simple verbiage/name changes (e.g., from Ohio Board of Regents to Ohio Department of Higher Education and Clark State Community College to Clark State College) and for the streamlining of their ownership. We will share how we are updating in terms of language used, and if

substantive changes are made, the policies will go through the appropriate governance channels and then on to the Board for official approval. She wants a strong set of policies in place when the new president comes on Board, and Mia Yaniko has helped update the language for legal purposes and to stay up to date with Ohio Revised Code changes.

- The College received great press from the Martin Luther King Jr. celebration, which was a lovely event that took what we have done in the past to another level. Chair Evans commented that with Clark State running the event now, the program was very nice and efficiently run, it was sold out, and guest speaker Karen Townsend did an excellent job speaking about the meaning of The Pledge of Allegiance. It was noted that Erika Daggett has done a fantastic job partnering with Student Affairs on getting the word out about special events.

### **Approval of Minutes**

Chair Ball asked for a motion to approve the minutes of the Regular Board Meeting held on October 15, 2024. Trustee Ball made a motion to approve the minutes as written; Trustee Rowland-Buckley seconded, and the motion passed unanimously via a roll call vote.

### **Board Finance and Facilities Committee Report**

The Board Finance and Facilities Committee met on Tuesday, January 14, 2025, at 8:00 a.m. in the Sara T. Landess Technology and Learning Center Boardroom (TLC 113), as well as virtually via Zoom. Those present included: Mitch Hurst, Committee Chair; Trustee members Andy Bell, Sharon Evans, Manuel Lopez Ramirez, and Becka Rowland-Buckley; Dr. Blondin, President; Doug Schantz, Executive Vice President for Finance, Facilities and Operations; Dr. Matt Franz, Senior Vice President, Technology, Safety and Strategic Initiatives; Dr. Dawayne Kirkman, Senior Vice President, Student Affairs, Enrollment Management and Regional Locations; Dr. Adrienne Forgette, Vice President of Academic Affairs; Toni Overholser, Vice President, Advancement; Kathy Nelson, Controller; Susan Kelly, Recorder

- Call to Order
- Roll Call
- Approval of November 12, 2024, Meeting Minutes
- Quarterly Financial Report through December 31, 2024 - Schantz
- Quarterly Greene Center/REACH/Ohio Hi-Point/PAC/HBC Financials – Schantz
- Performing Arts Center and Hollenbeck Bayley Conference Center Updates – Schantz
- 2024-2025 Tuition and Fees Comparison – Schantz
- Spring Enrollment Report – Dr. Kirkman
- Capital and Community Projects Update - Schantz
  - GISA Expansion (Phase I and II)
  - Applied Science Center Renovation
  - Performing Arts Center – Storage Renovation to Support Operations
  - HBC Crosswalk
- Biennial Budget and Legislative Priorities – Dr. Blondin
- Requested Use/Spend of Reserve Funds
- Open Discussion / Other Business
- Next Meeting – March 11, 2025 – 8:00 a.m. TLC 113 Boardroom/Virtually via Zoom

### **Quarterly Financial Report**

The Revenue/Expenditure report along with the Balance Sheet, Statement of Reserve Activity and the

Statement of Restricted Income and Charges were distributed to Trustees prior to the meeting.

### Revenue

State Share of Instruction (SSI) – The FY 2025 budget is based on course completion (50%), success points (25%) and completion milestones (25%).

Student Fees revenue represents Fall and Spring semester activity through December 31 and is showing a surplus in comparison to what was budgeted for the academic year. The Office of Enrollment/Admissions is taking a multi-pronged approach to implementing strategies in an attempt to continue to have a favorable impact on Spring enrollment.

Workforce Non-Credit Training revenue is currently below budget but is anticipated to gain some traction as the year progresses.

Performing Arts Center (PAC) ticket revenue is slightly below budget, and we expect ticket sales to increase as we get closer to spring show dates. HBC/PAC Rental revenue is currently below budget.

Total revenue is up \$847,300 (5.8%) from the previous fiscal year.

### Expenditures

Most general fund expense categories as well as expenditures by object code categories are tracking favorably with budget.

Total expenses are up \$986,600 (6.7%) over last year. Occupancy expenses are higher this time of year due to early spending for maintenance contracts, IT software and contracts, and insurance. Supplies are over budget due to an increase in lab expenses due to increased enrollment. It is offset by lab fee revenue, which is reflected in Other Student Fees. Benefits are also tracking higher due to an increased adoption/usage of healthcare benefits by employees. By function, this activity in expenses has the greatest impact on Instruction, Academic Support, Operation/Maintenance of Plant, and General Administration.

### Auxiliary Enterprises

Bookstore operations are reflecting revenue below budget for the year but reduced expenses help to mitigate that loss. Spring inventory is purchased in November/December and reflected in expenses.

Commercial Transportation Training Center (CTTC) continues to garner interest in its program with grant support from the State that funds training for qualified students. The program is currently running a deficit but is anticipating that revenue will outpace expenses as training and testing continues throughout the year.

Parking revenue is trending close to budget. A net surplus will be reflected once Spring auxiliary fees are recognized in revenue.

Food Service, in addition to the new partnership with Fresh Abilities at the Eagles Nest, is supplemented by expanded vending options provided by Sheehan Brothers Vending. All revenue in the Food Service budget is provided by a cooperative commission agreement with Sheehan Brothers Vending.

### Balance Sheet

Total current funds have increased by \$561,200 (3.0%) compared to the second quarter of FY 2024. This

increase is a result of changes in Receivables and Cash due to timing of draws for restricted funds.

The Total Investment in Plant fund balance has increased \$5.6 million (10.9%) due to an increase in capital assets from last fiscal year for the construction of Rhodes Hall.

#### Restricted Statement

The restricted budgets, along with the grantor stipulations, were approved by Trustees at the September 2024 Board Meeting.

Any grants where the expended/encumbered amount exceeds the received amount are because funding is on a reimbursement basis. Many programs require quarterly billings, which will go out during the month after quarter end. The student financial aid Pell grants are drawn monthly.

Descriptions of all of these programs were also distributed to Trustees prior to the meeting.

#### Statement of Reserve Activity

Total ending balance for the quarter was \$9,126,696.

### **Greene Center/REACH Center/Ohio Hi-Point/Hollenbeck Bayley Center/Performing Arts Center Quarterly Financials**

#### *Beavercreek, Xenia, and Bellefontaine*

The Beavercreek, Xenia, and Bellefontaine reports were originally created to show the revenue and expenses related to their respective location. Most expenses are tracked separately, but the revenue is not. Reports reflect financials through December 31, 2024.

#### Revenue:

Budget for State Share of Instruction (SSI), in conjunction with Student Tuition, for each location has been calculated based on needed revenue for each location to cover expenses for fiscal year 2025. SSI and enrollment are calculated based on the actual distribution of revenue from fiscal year (FY) 2024. In FY24, for every \$1 Clark State received in tuition, we received \$1.19 in SSI payments. This equates to percentage split in total revenue of 54% SSI and 46% credit hours.

The actuals for State Share of Instruction are calculated at 1.19 times the amount of student tuition received for each location. Actual Student Tuition is based on actual in-person credit hours reported from Institutional Research and multiplied by \$180.33 per credit hour for traditional students and \$41.67 per credit hour for high school students.

#### Expenditures:

Expenditures were rolled-up to match categories currently used for financial reporting.

#### *Performing Arts Center and Hollenbeck Bayley Center*

In an effort to raise awareness on the financial operations of the Performing Arts Center (PAC) and the Hollenbeck Bayley Conference Center (HBC), quarterly financial reports will be provided to the Finance and Facilities Committee of the Board. In addition, the leadership team at the PAC/HBC has implemented a

multi-year plan to better align program revenue with operating expenses. Progress on that endeavor will be reflected in the quarterly reports.

Chair Evans noted that the College's finances are thoroughly reviewed at every Board Finance and Facilities Committee meeting. Many questions are asked and clarification is provided during those meetings.

### **Performing Arts Center (PAC) and Hollenbeck Bayley Conference Center (HBC) Updates**

#### General Manager's Update – Dan Hunt

- "MacBeth" had two sold out school day performances for high school students. There were also larger than expected audiences for their six public performances.
- The Vienna Tang performance is being rescheduled. The concert was postponed in September.
- "Manheim Steamroller Christmas" sold very well.
- We are working on the Performing Arts Center storage renovation, a new outdoor digital sign on the HBC to display upcoming events, and a new event management system/scheduling software replacement.
- The HBC had a very busy December that included twelve conference events and numerous set up days.
- We are working on adjusting rental rates for both the PAC and the HBC. At the PAC, the base rental rates will increase for Non-Profit and Commercial renters. The Resident Users will not see an increase. We are also rolling a few costs into the rent to make the process more streamlined.

#### PAC Ticketed Events

##### *Upcoming Events Ticket Sales (as of 1/8/2025)*

- TINA, The Tina Turner Musical, Clark State (9/21) – 482
- Springfield Symphony Orchestra, Miriam K. Smith (9/28) -- 630
- Reggie Conquest, Clark State Club Kuss (10/17) – 56
- MacBeth, CSTAP (11/1-10) – 51, 65, 39, 73, 85, 96 (Turner Studio Theatre)
- Springfield Symphony Orchestra, Heritage and Harmony (11/9) – 623
- Brit Beat, Springfield Arts Council, (11/23) – 354
- Manheim Steamroller Christmas, Clark State (12/12) – 1128
- The Nutcracker, OPAI (12/20 - 12/21) – 866 & 696
- Molly Kearney, Clark State Club Kuss (1/9/25) – 96
- Springfield Symphony, Symphonic Fusion (1/25) – 324
- Springfield Symphony, Pirates of the Caribbean (3/8) – 374
- Dirty Dancing in Concert, Clark State (3/14) – 152
- Chris Ruggiero, Springfield Arts Council (3/21) – 102
- Fraggle Rock: Back to the Rock LIVE!, Clark State (3/23) – 208
- Steel Magnolias, CSTAP (4/4 – 4/13) – 0 (Turner Studio Theatre)
- Springfield Symphony, Mahler's Symphony No. 5 (4/5) – 304
- Gina Chavez, Clark State Club Kuss (4/24) – 6
- MJ LIVE, Springfield Arts Council (5/2) – 208
- Vienna Teng, Clark State Club Kuss – 68
- Springfield Symphony, Nationalistic Harmonies – 288

### PAC Non-Ticketed Events

- LPN Pinning (12/5)
- RN Pinning (12/6)
- The Nutcracker School Day Performance (12/20)
- Clark County College Credit Plus Night, Clark State (1/16) (also at the HBC)
- Grapes and Escapes Springfield Symphony Orchestra Fundraiser (2/1)

### HBC Venue Rental Events

#### *December 2024*

- Rotary on Mondays (12/2, 12/16) – 75 people
- Jobs and Family Christmas Party (12/4) – 30 people
- Clark County Engineers Christmas Party (12/5) – 100 people
- Rocking Horse Holiday Party (12/6) – 350 people
- Clark State Holiday Luncheon (12/10) – 300 people
- Ohio Association of Community Colleges meeting (12/11) – 50 people
- Paramedic Graduation (12/12) – 200 people
- Springfield Regional Medical Center Staff Christmas Party (12/13) – 350 people
- Pure Ohio Wellness Center Holiday Party (12/14) – 400 people
- United Auto Workers Retirees Luncheon (12/18) – 400 people
- Ohio Virtual Academy (12/9-12/13) – 100 people

#### *January 2025*

- Rotary on Mondays (1/6, 1/13, 1/27) – 75 people
- Clark County College Credit Plus Night, Clark State (1/16) – 700 people (also at the PAC)
- MLK Luncheon (1/17) – 300 people

#### *February 2025*

- Rotary on Mondays (2/3, 2/10, 2/15, 2/24) – 75 people
- Scouting Luncheon (2/5) – 200 people
- Nash Bash (2/7) – 350 people
- Topre America (2/8) – 150 people
- Sweetheart Gala (2/15) – 350 people
- Clark State Charter Night (2/18) – 300 people
- Greater Springfield Partnership Annual Meeting (2/27) – 300 people

### Hollenbeck Bayley Conference Center

#### *2023-2024 Event Summary*

Month / Year	Internal Usage	Discounted / Comp'd Usage	Paid Usage	Total Usage
Jan-23	5	5	1	11
Feb-23	2	10	10	22
Mar-23	1	9	6	16
Apr-23	3	20	10	33

May-23	5	12	8	25
Jun-23	8	6	4	18
Jul-23	6	4	1	11
Aug-23	6	3	6	15
Sep-23	3	5	2	10
Oct-23	5	7	4	16
Nov-23	4	4	4	12
Dec-23	1	10	5	16
<b>TOTAL 2023</b>	<b>49</b>	<b>95</b>	<b>61</b>	<b>205</b>
Jan-24	4	6	2	12
Feb-24	6	8	5	19
Mar-24	4	4	11	19
Apr-24	3	23	9	35
May-24	8	9	10	27
Jun-24	1	5	10	16
Jul-24	5	5	2	12
Aug-24	3	6	1	10
Sep-24	4	5	5	14
Oct-24	0	12	4	16
Nov-24	3	5	2	10
Dec-24	2	13	6	21
<b>TOTAL 2024</b>	<b>43</b>	<b>101</b>	<b>67</b>	<b>211</b>

### Budget Timeline 2025-2026

Budget Advisory Council first meeting	1/16/25
Access granted to budget managers for viewing historical data and requesting expenditures	2/1/25
Budget Advisory Council meets	2/27/25
Expenditure requests forwarded by budget managers to Controller	3/4/25
Lab Fees to Controller	3/14/25
Initial revenue projection	3/17/25
Budget Advisory Council meets	3/27/25
Expenditure requests forwarded by Controller to Executive Council	4/7/25

Update Finance Committee on Budget Status	4/10/25
Updated revision to revenue projection	4/11/25
Budget Advisory Council meets	4/24/25
Preliminary Budget presented to Board Finance and Facilities Committee	5/13/25
Budget Advisory Council meets	5/22/25
Balanced budget reviewed with Board Finance and Facilities Committee	6/10/25
Final balanced budget presented to Board of Trustees for action	6/24/25

### **Board Advocacy, Student Success, and Programs Committee Report**

The Board of Trustees' Advocacy, Student Success, and Programs Committee met twice since the October Board meeting.

The committee met virtually on Monday, November 4, at 1:30 p.m. Those present included: Committee Chair Mike McDorman; Board members Kyle Hall, Becka Rowland-Buckley, and Ben Vollrath; President Dr. Jo Alice Blondin; Vice President of Academic Affairs Dr. Adrienne Forgette; Senior Vice President of Student Affairs, Enrollment Management, and Regional Locations Dr. Dawayne Kirkman; Vice President of Advancement and Outreach Toni Overholser; and Sean P. Dunn and Associates' Government Relations' Allison Lawlor.

The agenda included the following items:

- Legislative Update
- OACC Updates
- Status: Modeling and Simulation and BSN Proposals
- Academic Affairs Focus Areas AY25
- Strategic Plan and Caring Campus Efforts
- Meeting with AGB Consultant Dr. Kim Bobby
- Article on Future of Higher Education - Discussion
- Open Forum

The Advocacy, Student Success, and Programs' Committee also met virtually on Monday, January 13, at 3:00 p.m. Those present included: Committee Chair Mike McDorman; Board members Kyle Hall, Becka-Rowland Buckley, Ben Vollrath, and David Ball; President Dr. Jo Alice Blondin; Vice President of Academic Affairs Dr. Adrienne Forgette; Senior Vice President of Student Affairs, Enrollment Management, Regional Locations Dr. Dawayne Kirkman; Vice President of Advancement and Outreach Toni Overholser; and Sean P. Dunn and Associates' Government Relations' Allison Lawlor.

The agenda included the following items:

- Federal Update

- Legislative Update
- Academic Affairs Update: Modeling and Simulation, HLC/BSN, NC3, and Program Review
- Consensual Relations Policy Revision
- Workforce Summits for Spring 2025
- Enrollment Update
- Open Forum

### **Board Governance and Policy Committee Report**

The Board of Trustees' Governance and Policy Committee met on Wednesday, January 8, 2025, at 2:30 p.m. via Zoom. Those present included: Board Chair David Ball and Trustees Andy Bell and Kyle Hall.

The proposed slate of officers for the 2025 calendar year was discussed and determined as follows:

- Board Chair – Sharon Evans
- Vice Chair – Becka Rowland-Buckley
- Secretary – Dr. Jo Alice Blondin
- Treasurer – Doug Schantz

The Committee also recommended the following appointments:

Advocacy, Student Success and Programs Committee: Mike McDorman, Chair; Kyle Hall; Becka Rowland-Buckley; Ben Vollrath

Board Governance and Policy Committee: Kyle Hall, Chair; David Ball; Andy Bell

Finance and Facilities Committee: Mitchell Hurst, Chair; David Ball; Andy Bell; Manuel Lopez Ramirez; Becka Rowland-Buckley

Human Resources Committee: Kyle Hall, Chair; David Ball; Mike McDorman; Ben Vollrath

Representative to the Clark State Foundation Board: Mitchell Hurst

Trustee Ball commented that there has been some confusion in the past regarding the name of the Governance and Policy Committee versus the Nominating Committee due to its task of nominating officers each year. He thanked all Trustees for agreeing to serve on the various committees.

### **Board Human Resources Committee Report**

The Board Human Resources Committee met virtually via Zoom on Thursday, January 16, 2025, at 2:00 p.m. with Committee Chair Sharon Evans; Board Chair David Ball, and Trustees Kyle Hall, Mike McDorman, Ben Vollrath in attendance.

The Committee discussed the proposed presidential search contract and reviewed the list of presidential search committee recommendations. The Committee will share their recommendations with the full Board at the January Board meeting.

## Marketing Updates

### Strategy and Research

- Efforts of department collaboration, material consolidation, and academic program-focus are beginning to be more widely seen. Rather than promote enrollment only when enrollment events are occurring, the Marketing Department has started “program campaigns” that focus on “key enrollment” areas and programs, such as Business and Applied Technologies; Health, Human and Public Services; CDL; Performing Arts Center; and regional campuses. We are then looking at data for all campaigns to ensure we are reaching target audiences and being intentional in ad buys. More information on current projects and research in these areas is included below.

### Advertising

- Current enrollment advertising campaigns are running on Spectrum Streaming (Roku, Hulu, etc.) in movie theatres (Springfield Cinemas in Springfield/Clark County, the Greene Towne Center in Kettering/Greene County, and Regal Fairfield Commons in Beavercreek/Greene County), and Nextstar (WDTN Channel 2/NBC and WBTD Channel 26/CW covering Greene, Miami, and Montgomery Counties). We are now monitoring those campaigns to ensure return on investment. For example, we placed 30-second enrollment commercials on Nextstar during Ohio State championship games in December. Data runs about 15 days behind, but through December 16, 2024, our Ohio State ads reached 775,900 people. Of those, 40,689 were women ages 18-34; 39,373 were men ages 18-24; 79,182 were women ages 35-54; and 77,139 were men ages 35-54; 10 percent were active or retired military; 20 percent were interested in two-year college programs; and 90 percent are in the counties of Clark, Darke, Greene, Miami, Montgomery, Preble, or Shelby.
- We are also running enrollment campaigns on Spectrum, including a specific ad buy for college football bowl games (Rose, Cotton, Orange, and Championship); Bengals games; and an upcoming March Madness campaign. We negotiated the price for Bowl games and saved about \$1,200. We also negotiated a decrease in cost if Ohio State does not play in those games. These ads will reach viewers in Clark, Darke, Greene, Logan, and Montgomery. Of those viewers, 49 percent are male, 51 percent are female, 8 percent are African American, 4 percent are Hispanic, 27 percent are households with children, 63 percent do not have a college degree, and 2 percent are unemployed.
- We also finished a direct mail campaign for enrollment events and started direct mail campaigns for “key enrollment” programs. The strategy is to promote programs and “rolling enrollment opportunities” in similar programs to cross audiences and maintain awareness of Clark State. For example, the first postcard that went out focused on agriculture, diesel technology, and CDL programs. That card was mailed to 1,380 students, prospects, College Credit Plus students, and companies who have expressed specific interest in those programs, or similar programs, at Clark State.

### General Project Overviews

- The website overhaul is moving into programming stages, and department meetings are being held to finalize content rewrites. The deadline for the new website is June 30, 2025. Since September, the Marketing team has assisted in the following projects, events, and programs: Caring Campus, Martin Luther King Luncheon, Workforce workshops, Countywide College Credit Plus meeting, Charter Night, FAFSA, five Performing Arts Center concerts, Brinkman signage, marketing materials (such as new business cards, college-wide folders, giveaways, Veterans gifts, etc.), Springfield Regional One Step Closer to Home Rehab Center project sponsorship, Logan County Workforce Summit, new wallpapers for computer (to roll out with new Microsoft update), interactive/video holiday card, social media advertisements, adding 160 more media to our distribution lists, and 12 media stories.

## **Strategic Plan Alignment and Enrollment Update**

### Strategic Plan and Alignment

A quarterly Strategic Planning Update was sent to the entire campus on October 15. In this update, examples of success were shared for each of our five major goals. The All-College Committees have had three major convenings with President Blondin—one in August, one in October, and one in November. Templates that include Clark State's mission, vision, student success definition, and principles have been shared with the campus, as well as templates for bylaws and meeting minutes. Strategic Planning Day is on Friday, April 25, 2025 (We Learn, We Lead). It is our desire for all employees to understand all the ways in which Clark State is a wonderful place to Learn, Belong, Work, and Partner!

### Complete College America

A Complete College America (CCA) liaison was on campus on Thursday, November 7 and helped us reassess our Strategic Planning scorecard. The new scorecard will be emailed to the campus in February. Also, a team of three staff and faculty members attended this year's CCA annual convening in November in Indianapolis, IN. From this conference, Clark State is exploring the One Million Degrees program (<https://onemilliondegrees.org/>) in collaboration with the OACC. The One Million Degrees pilot would complement our CCA work of Career Guided Pathways and Academic Advising Redesign.

### Achieving the Dream (ATD)

Five faculty and four staff comprise Clark State's team for the ATD Building Capacity for Teaching and Learning Seminar. Clark State applied to participate in this national initiative. Acceptance to the program includes establishing a cross-functional team that will be dedicated to strengthening campus professional learning as a tool for advancing equity and student learning and success. Our team joins eight other community colleges in this year-long endeavor; this good work is underway. Clark State will also have representatives at this year's annual Dream Conference in February in Philadelphia, PA.

### Strategic Enrollment Management Plan (SEMP)

Goal Two: Improve Enrollment, Retention, and Completion

- Purpose of SEMP: To serve the College from 2025 – 2028
- Complement the work of: Strategic Plan, Completion Plan, and Guided Pathways
- Team: Dean of Enrollment, Director of Admissions and Career Services, Director of Student Services in Beavercreek, Director of Academic Advising, and Senior Vice President of Student Affairs. In partnership with Academic Deans and Marketing Director.
- Excel Higher: Higher Education/Learning, Higher Demand, Higher Paying, Higher Skills
- Opportunities and Key Initiatives: Nursing and More in Health, Human and Public Services, Manufacturing and More in Business and Applied Technologies, Transfer Pathways in Arts and Sciences, Pathways for Tech Prep (Articulated, CTAG), Pathways for ASPIRE (ESOL, HSE), Regional Locations, and Workforce. The plan will include goals for traditional and adult students, as well as pathways for College Credit Plus (CCP), Scholars, and Tech Prep.
- On-site SEMP working sessions totaling ten hours took place on December 17 and 18.

### Spring Semester 2025

From Spring 2025 Registration Statistics (1/6/2025), Clark State is +4% up in headcount and +5% up in credit hours. Excluding high school students, Clark State is +6% up in headcount and 7% up in credit hours.

- New Students (+2%) with 431 students
- Continuing Students (+9%) with 2,198 students
- Returning Students (-7%) with 344 students

- High School Students (+1%) with 1,317 students

Dr. Kirkman reported that enrollment is up in every location and modality, and Trustee Ball gave kudos to Dr. Travis Binkley and everyone involved.

### Moving Forward

Working on enrollment initiatives is an ongoing priority for all areas of Student Affairs and the college. A team of leaders from Student Affairs and Marketing meet every Monday (Enrollment Win Strategies), as well as bi-weekly to ensure alignment with Clark State's Strategic Enrollment Management Plan. The team continues to focus on enhancing the College's enrollment experience for new, continuing, and returning students by improving onboarding efficiency to grow enrollment.

## **Technology, Safety and Strategic Initiatives**

### Technology

- Last year, the Board approved an allocation from reserves for strategic replacement of aging network infrastructure. This work entailed taking huge segments of the network down and replacing dozens of switches. This work was done while the College was closed, at night, or on weekends to minimize impact on end users. In December, this work was completed, and all switches on our Leffel Lane campus have been replaced (65 switches in six buildings) with exception to those in the Applied Science Center, which are planned to take place when building renovations begin. This major project, worked in concert with existing list of projects, is something most people will never notice, but provides a current, reliable technology backbone for many years to come.
- We continue to increase our cyber security posture on campus as cyber attacks continue to be reported at an increasing rate. Fortunately, recent changes to our software catalog and new licensing allows us to improve our awareness and ability to respond to potential issues. The most common attack vectors (email, phishing, social engineering) are being addressed with a balance of awareness training and software restrictions and monitoring. We are seeking a balance to access and convenience while meeting industry best practices and standards in information security.

### Safety

- In October, the Ohio Department of Higher Education (ODHE) awarded Clark State an Immediate Need Safety Grant to assist us in implementing hardware and software to maximize our ability to be informed about potential issues on or near campus. Due to the holidays and timing of specific fiduciary processes, this request was not seen by the Controlling Board until January 13<sup>th</sup>. Thanks to consistent collaboration between Doug Schantz and our representatives in the Governor's Office and ODHE, we've seen some real progress on this and believe that we will begin to see equipment purchased from this grant be installed in the coming weeks. We applied for another competitive safety grant issued to all Ohio public institutions of higher education. We have yet to hear about the success of that grant. If awarded, we will continue to improve our ability to gain proactive and real-time information allowing us to act quickly and work with partner agencies for a proactive response and efficient communication.
- We have been meeting with the Springfield Police Division Chief of Police, City of Springfield City Manager Bryan Heck, and Clark County Sheriff Christopher Clark on the best ways we can partner and share information maximizing our ability to provide a safe and secure environment for all stakeholders. There are synergies for the College's overall safety planning and implementation as well as in our academic programming.
- Johnny Lemen, Director of Risk and Emergency Management, will be attending an invitation-only counterterrorism and intelligence conference in Columbus with other law enforcement agencies to

hear from the Joint Terrorism Task Force, FBI, Homeland Security, and the Federal Emergency Management Agency (FEMA) on current information and threats as well as intelligence briefs on past incidents and lessons learned. This information and experience will bring considerable knowledge back to the College for implementation where appropriate.

#### Strategic Initiatives

- Many faculty and staff areas and working groups have been experimenting with various Artificial Intelligence (AI) solutions, focusing on generative AI (i.e. ChatGPT, Gemini, CoPilot) and how it can assist in daily work and analyses.

#### **Advancement and Outreach Updates**

##### Foundation

- We have added two new Foundation Board members; Robert Espich is a Senior Financial Planner with Citizens Securities Inc. in Springfield, and Kyle Brunner is the Marketing Director for Citizens Federal Savings and Loan Association in Bellefontaine. Both are Clark State Alumni and are committed to supporting our students and our mission.
- Our annual campaign is going well, to date we have raised \$331,374 toward our annual goal of \$500,000. Thanks to the Board of Trustees and Foundation Board members who have generously contributed to our annual campaign.
- The Foundation Strategic Planning retreat will be held on February 26. Our 2022-2025 Strategic Plan will conclude at the end of this fiscal year.
- Foundation Vice-Chair (incoming Chair for 2026) John Brown and Toni Overholser will be traveling to the annual Association of Governing Boards (AGB) Conference in Washington DC from January 29-31<sup>st</sup>.

##### Outreach

- Project Jericho is partnering with the State of Ohio (Department of Children and Youth) to provide programming to a group home in Southwest Ohio. This collaboration is in an effort to improve outcomes for youth residing in out-of-home placements.
- Project Jericho is hosting a Sketching the Soundtrack Listening Party on Wednesday, January 22, at 5:00 p.m. in the Turner Studio. Participants have been working hard, and we hope you will join us for this special event.
- The Scholars induction ceremony will be held on Tuesday, April 22, from 6:30 to 8:00 p.m. at the Performing Arts Center. Please join us as we welcome our newest eighth grade Scholars to the program. Applications are now being accepted.
- All high school Scholars will visit Clark State's Leffel Lane campus in February with a focus on college and career exploration as well as the Clark State resources available to them.

##### Workforce Development

- A Workforce Development Quarterly Report was distributed to Trustees prior to the meeting. The Workforce Development team has dramatically increased revenue and reduced expenses over the previous year, with a \$276,915 net improvement over 2024 year to date.
  - The team is focused on rebuilding customer relations with past customers and trainers.
  - Investments have been made to expand our course offerings, including Certified Nurse Training licensure at Springfield Masonic Community and our Xenia Campus, which will allow us to increase

programming and serve a greater number of students. These “startup costs” have created a slight deficit; however, revenue is expected to increase after January.

- Several large contracted trainings are scheduled to begin in January; however, revenue will not post until the fourth quarter of this fiscal year.
- Our Clark County ESL grant will support on the job language training for employers at no cost. These courses began at McGregor Manufacturing during the month of January.

- Clark State has received approval and is now listed on the state TechCred website as a recognized provider. It took a great deal of time, but now all of our credit and short-term trainings that align with TechCred funding are listed on the state’s website and are visible to employers.
- The Logan County Workforce Development Summit will be held Thursday, January 23, from 11:30 a.m. to 1:00 p.m. at Ohio Hi-Point. Panelists include Travis Fowler - Director, Human Resources Transportation Research Center Inc.; Nate Hauck - President/Partner, PowerBuilt Material Handling Solutions, LLC.; Chad Ross - President and CEO, Mary Rutan Health; and Matt Springer - Central Ohio Workforce Partnerships Lead, American Honda Motor Company.

Trustee Ball asked if we are in partnership with the new defense plant focused on drone manufacturing, and Ms. Overholser responded that we are very carefully aligned with the credit side, and we will be making sure we are preparing people for those positions. Dr. Blondin noted that OACC has a model for curriculum delivery through Intel, and we have a lot of the equipment needed.

Trustee Hurst inquired as to whether it would be prudent to include the Workforce Development Quarterly Report as part of the quarterly financial reports. Dr. Blondin noted that this report should be added to the policy regarding quarterly reports.

## **Action Items**

The following items were presented for Board approval:

### ***Personnel Recommendations – Exempt/Non-Exempt Employees***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt and non-exempt employees are being presented to the Board of Trustees for formal approval:

#### New Hires:

- Beau Brockett, Administrative and Data Specialist, Student Affairs, effective 12/16/24
- David Garcia, Admissions and Career Services Specialist, Student Affairs, effective 1/6/25
- Jenna Jones, Instructor and Program Coordinator, Aspire Programs, Student Affairs, effective 12/16/24
- Lauren Mikesell, Instructor and Course Coordinator, Aspire Programs, Student Affairs, effective 1/6/25
- Azelea Nabb, Instructor and Program Coordinator, Aspire Programs, Student Affairs, effective 12/16/24
- Erin Neely, Program Director, Advancement and Outreach, Advancement and Foundation, effective 1/21/25
- Taylor Nelson, Assistant to Senior Vice President of Student Affairs, Enrollment Management and Regional Locations, Student Affairs, effective 11/25/24
- Kim Razics, Student Orientation and Progress Coordinator, Student Affairs, effective 11/12/24
- Ryan Weippert, Groundskeeper, Business Affairs, effective 12/16/24

Personnel Changes:

- Robin Littell from Coordinator, Aspire Orientation Career Pathways, Student Affairs to Project Director, Aspire Programs, Student Affairs, effective 12/23/24
- Michael Mills from Custodian to Lead Custodian, 2<sup>nd</sup> shift, Business Affairs, effective 1/6/25
- April Smith from Lead Instructor, Aspire Programs, Student Affairs to Instructor and Program Coordinator, Aspire Programs, Student Affairs, effective 12/16/24
- Elecia Spain from Assistant Dean, Access and Retention Services, Student Affairs to Associate Dean, Access and Retention Services, Student Affairs, effective 10/14/24
- Nicolas Sparrow, from Coordinator, Student Services, Bellefontaine to Assistant Director, Student Services, Bellefontaine, Student Affairs, effective 11/25/24

Retirements/Resignations/Departures:

- Toni Abernathy-Landrum, Director, Donor Engagement, Advancement, effective 1/17/25
- Jocelyn Hardman, Program Director, Aspire Programs, Student Affairs, effective 11/30/24
- April Smith, Lead Instructor, Aspire Programs, Student Affairs, effective 1/5/25
- Paul Weber, Commander, Police Academy, Academic Affairs, effective 1/8/25
- Alvin Tucker, Veteran and Military Specialist, Student Affairs, effective 1/10/25

Open/Advertised Positions:

- Commander, Police Academy
- Coordinator, ESOL Computer Lab
- Director, Donor Engagement

Impact on students and/or student learning: All staff positions are vital to students by ensuring the efficient operation of all areas of the College.

Alignment with Strategic Plan: Hiring qualified talent and recognizing promotional opportunities aligns with both the Strategic Plan Mission and Vision by providing high quality educational services and highlighting personal growth, respectively.

Implications for budget, personnel, or other resources: Funding for the above personnel actions is in the 2024-2025 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

***Personnel Recommendations for Instructional Faculty***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

New Hires:

- Dr. Piotr Windyga, Instructional Faculty and Program Coordinator, Modeling and Simulation, Business and Applied Technologies, effective 12/2/24
- Elisa Ratliff, Instructional Faculty, Anatomy and Physiology, Arts and Sciences, effective 1/13/25

Retirements/Resignations/Departures:

- Chris Bays, Professor, Arts and Sciences, effective 9/1/25

- Dr. Farhan Bin Tarik, Assistant Professor, Business and Applied Technologies, effective 1/3/25
- Dee Malcuit, Professor, Arts and Sciences, effective 6/1/25

Impact on students and/or student learning: All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Alignment with Strategic Plan: Hiring qualified talent and recognizing promotional opportunities aligns with both the Strategic Plan Mission and Vision by providing high quality educational services and highlighting personal growth, respectively.

Implications for budget, personnel, or other resources: Funding for the above personnel action is in the 2024-2025 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

***Trustee Ball made a motion to approve the personnel recommendations for exempt and non-exempt employees and instructional faculty as presented; Trustee Hall seconded, and the motion passed unanimously via a roll call vote.***

### ***FY 2024 Ohio Department of Higher Education Efficiency Report***

Section 3333.95 of the Ohio Revised Code requires the Chancellor of Higher Education to maintain an Efficiency Advisory Committee, composed of members from each of Ohio's public colleges and universities. The purpose of this committee is to generate efficiency reports for campuses, identify shared services opportunities, streamline administrative operations, and share best practices in efficiencies among colleges and universities. The law additionally requires an annual report to be completed by the Ohio Department of Higher Education. The college and university data captured from this report for fiscal year 2024 will allow the Ohio Department of Education to produce the 2024 Efficiency Advisory Committee Report by December 31, 2024, as required by law.

Clark State's efficiency report was reviewed and approved for submission at the Board of Trustees Finance Meeting occurring on Tuesday, November 12, 2024, and the efficiency report was provided to the Ohio Department of Higher Education by their requested deadline of November 15, 2024. Per the Ohio Department of Higher Education's guidance, Clark State will submit this Board action item, once approved, to supplement the documentation that they have already received.

(Copies of the Efficiency Report are available in the office of the Executive Vice President for Finance, Facilities and Operations.)

Impact on students and/or student learning: The efficiency report revolves around three simultaneous principles 1) to be more efficient both in expense management and revenue generation 2) while offering an education of equal or higher quality and 3) decreasing costs to students and their families.

Alignment with Strategic Plan: Being a good steward of resources and promoting efficiency in operations at Clark State College supports strategic plan goals 1 and 2. These operational efficiency efforts help to promote stronger academic programs and positively impacts the educational environment (physical and operational) in a manner that fosters student success.

Implications for budget, personnel, or other resources: There is no direct impact on budget, personnel or other resources from preparation of the report.

It was requested that the Board of Trustees acknowledge and ratify the Board Finance Committee's acceptance and approval for submission of the College's 2024 Ohio Department of Higher Education Efficiency Report as presented at the November 12, 2024, meeting.

***Trustee Hall made a motion to acknowledge and ratify the Board Finance Committee's acceptance and approval of the College's 2024 Ohio Department of Higher Education Efficiency report for submission as presented; Vice Chair Rowland-Buckley seconded, and the motion passed unanimously via a roll call vote.***

### ***Amended Agenda***

***Trustee Hall made a motion to amend the agenda to add Presidential Search Committee Recommendations. Vice Chair Rowland-Buckley seconded, and the motion passed unanimously via a roll call vote.***

### ***Expenditure Request from College Reserves – Presidential Search***

As President Dr. Jo Alice Blondin plans to retire in June of 2026, the Board of Trustees have been proactively discerning the appropriate path forward to conduct a presidential search that will ensure continuity in leadership and a smooth transition for the College. As part of this endeavor, the Board of Trustees intends to use a professional search firm that possesses industry related experience and a reputation for success that will be necessary to promote fidelity and rigor in this all-important executive search.

The anticipated cost for this Presidential Search is estimated to be no more than \$115,000.

Impact on students and/or student learning: The President's leadership role and responsibilities at Clark State sets the trajectory for the successful operations and academic experiences that promote positive outcomes for students. It is imperative that this executive search be provided the necessary resources to ensure the appointment of a successor that can seamlessly assume leadership of the College and champion a consistent learning experience for students.

Alignment with Strategic Plan: This initiative is critical to comprehensively maintaining momentum with all aspects of Clark State's Strategic Plan: Mission, Vision, Guiding Principles, and the five Strategic Goals.

Implications for budget, personnel, or other resources: These one-time expenditures will come from reserve funds that are set aside for Executive Search activities.

It was requested that the Board of Trustees approve the designation and use of Reserves not to exceed \$115,000 for the presidential search.

### ***Board Authorization to Engage Presidential Search Firm***

As President Blondin plans to retire in June of 2026, the Board of Trustees have been proactively discerning the appropriate path forward to conduct a presidential search that will ensure continuity in leadership and a smooth transition for the College. As part of this endeavor, the Board of Trustees

embarked upon a phase of research and discovery to select a qualified search firm that possesses industry-related experience and a reputation for success. AGB Search, a division of the Association of Governing Boards of University and Colleges, has been identified as the preferred partner that will guide and support Clark State through the presidential search process.

AGB Search has assisted with more than 1,300 permanent and interim searches at over 600 private and public colleges, universities, and organizations spanning all 50 states, the District of Columbia, and the U.S. territories of Puerto Rico and Guam. On an annual basis, they conduct nearly 150 successful searches for higher education executives and currently tout a 95% successful placement rate overall. AGB Search is a member of the Association of Executive Search and Leadership Consultants (AESC) and commits to the AESC Code of Professional Conduct. The firm was recognized by Hunt Scanlon Media as one of the Top 50 Executive Search Firms in 2024.

Services that will be provided by AGB Search include, but are not limited to:

- Conducting listening sessions, developing the position profile, holding an initial meeting with the Search Committee, recommending and finalizing advertising and other outreach.
- Conducting outreach to potential candidates, speaking with prospective candidates, processing application materials, meeting with the Search Committee to train them on application review and using the secure application site, and assisting the Search Committee in selecting semi-finalists.
- Supporting preparation for semi-finalist interviews, consultants listening in on semi-finalist interviews, assisting the Search Committee in recommending finalists, and guiding campus constituents as they prepare for finalist interviews. AGB Search will also meet with the Search Chair and/or hiring authority as they prepare to make an offer to a candidate of choice.

The Executive Search Consulting Services Agreement between AGB Search and Clark State College was distributed to Trustees prior to the meeting.

Impact on students and/or student learning: The President's leadership role and responsibilities at Clark State sets the trajectory for the successful operations and academic experiences that promote positive outcomes for students. This executive search will ensure the appointment of a successor that can seamlessly assume leadership of the College and champion a consistent learning experience for students.

Alignment with Strategic Plan: This initiative is critical to comprehensively maintaining momentum with all aspects of Clark State's Strategic Plan: Mission, Vision, Guiding Principles, and all five Strategic Goals.

Implications for budget, personnel, or other resources: Expenditures associated with the Presidential Search will come from reserve funds that are set aside for Executive Search activities.

It was requested that the Board of Trustees approve the engagement of AGB Search and the execution of the Executive Search Consulting Services Agreement.

### ***Presidential Search Committee Recommendations***

A list of individuals recommended for service on the Presidential Search Committee (as well as some alternates) was distributed to Trustees prior to the meeting.

***Trustee Hall made a motion to approve the designation and use of Reserves not to exceed \$115,000 for the presidential search, approve the engagement of AGB Search and the execution of the Executive Search Consulting Services Agreement, and approve the list of Presidential Search Committee recommendations while providing the Search Committee Chair the ability to make changes to the list if some individuals are unable to serve. Trustee Hurst seconded, and the motion passed unanimously by a roll call vote.***

Chair Evans thanked Trustee Ball for taking on the role of Presidential Search Committee Chair as exiting Board Chair, noting that she feels very comfortable with AGB Search leading us through this important process. She added that the search committee members will all be signing non-disclosure agreements to keep all search information confidential, and the Board has a great deal of confidence in AGB Search, which is needed for this very important process. A communication will go out college-wide soon detailing the search committee members. Mellanie Toles will be assisting Chair Bell and AGB Search with logistics, and Erika Daggett will assist with communications and marketing; both will be ex-officio members. Trustee Ball mentioned that he wanted to get a lot of the administrative aspects out of the way so we will be ready to move forward in the process when the time comes.

### ***Emergency Executive Succession Plan***

As stated in Policy 3358:5-1-31 Emergency Executive Succession, in order to protect the College and its Board from sudden loss of presidential services, the President will have no fewer than two other executive staff members familiar with Board and presidential issues and procedures. The policy also calls for the President to present to the Board each year at its reorganizational meeting in January, a recommended line of interim leadership.

To that end, the recommended line of interim leadership is as follows:

- Dr. Matt Franz, Senior Vice President for Technology, Safety, and Strategic Initiatives
- Mr. Doug Schantz, Executive Vice President for Finance, Facilities, and Operations
- Dr. Dawayne Kirkman, Senior Vice President for Student Affairs, Enrollment Management, and Regional Locations

Impact on students and/or student learning: No direct impact to students or student learning, but having a succession plan in place will ensure that college operations proceed as normal in the event of an emergency.

Alignment with Strategic Plan: Continuity of operations for all five goals

Implications for budget, personnel, or other resources: Personnel and resources would be shifted as necessary based upon the circumstances.

It was requested that the Board of Trustees approve the President's recommended line of interim leadership as presented.

### ***Professor Emeritus Recommendation***

The College is committed to recognizing individuals for their distinguished level of service to the College and the community while employed with or in its service. This recognition goes beyond promotions,

individual achievements, commendations, and years-of-service awards. This recognition is the bestowal of Emeritus status to the deserving individual.

Emeritus status is an honorary title awarded for distinguished service to the academic community. At Clark State College, the Emeritus title may be bestowed on a faculty member, an exempt or non-exempt staff member, President, or a College Trustee who has served the College with distinction. The bestowal of Emeritus status is recognition of the value the College places on the experience, knowledge, ability, performance, and service of these individuals. Receiving the emeritus status is a distinctive honor, and not a right.

This year, the following person recommended for Emeritus Status is:

- Brian Heaney, Professor of English (posthumously)

His nomination was distributed to Trustees for review prior to the meeting.

Impact on students and/or student learning: This individual was a valued member of the faculty who made a lasting impact on students and student learning.

Alignment with Strategic Plan: Ensuring expertise among faculty, staff, and students is essential to Clark State's continued growth

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees approve the recommendation and grants Professor Emeritus status to Brian Heaney.

### ***Resolution Honoring David L. Hobson***

Congressman Dave Hobson was a champion of Clark State College and an iconic leader in our region, state, nation, and the world. His tireless efforts and impact as a legislator are widely seen throughout southwestern Ohio and beyond. While he was no longer serving in Congress when I came to Clark State in July 2013, Hobson was a trusted and incredibly knowledgeable community leader and resource who provided advocacy, perspective and advice that positively impacted Clark State College and Clark County, Ohio. Due to his leadership and vision, Clark State's Beavercreek campus was established to better serve and extend Clark State's educational reach to Greene County. His wisdom, kindness, and advocacy will truly be missed.

At Charter Night on Tuesday, 18 February 2025, we will honor Congressman David Hobson with the Champion of Clark State award, an award that is not given every year but given to those who have been exemplary in their service to Clark State and its students. Accepting the award will David and Carolyn Hobson's children: Lynn Foran and Doug Hobson. They will be present and will bring their spouses to Charter Night as well.

Impact on students and/or student learning: David L. Hobson's contributions as Congressman and as a private citizen have made a lasting impact on our students for generations to come.

Alignment with Strategic Plan: Aligns with Goal 5: Promote and support collaboration with diverse communities, businesses, and industry partners.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees approve the resolution honoring David L. Hobson as presented.

### ***Senate Bill 94, Campus Act, Policy on Harassment and Intimidation***

Per the Campus Act, effective October 24, 2024, Ohio colleges and universities must adopt and enforce a policy on racial, religious, and ethnic harassment and intimidation at their colleges, outlining potential disciplinary actions and various ways for students to submit complaints.

Clark State's Public Use of Outdoor Areas Policy and the Student Rights and Responsibilities/Code of Conduct Policy were updated to reflect the CAMPUS Act requirements:

- Adopt and enforce policies to combat racial, religious, and ethnic harassment and intimidation. The policy must include a provision for training and procedures for accepting and investigating complaints.
- Establish a procedure for investigating student complaints and allegations of racial, religious, or ethnic harassment or intimidation. The procedure must include an option for students to submit complaints anonymously.
- Create a campus task force on combating antisemitism, Islamophobia, anti-Christian discrimination, and hatred, harassment, bullying, or violence toward others on the basis of their actual religious identity or what is assumed to be their religious identity at the institution.
- Track hate incident metrics and submit an annual report on all harassment and intimidation incidents to the Chancellor.

### **3358:5-11-09 Public Use of College Outdoor Areas Policy**

Owner: **Executive Vice President, Finance, Facilities & Operations** ~~for Business Affairs~~

Effective: **February 1, 2025** ~~April 1, 2021~~

- A. The purpose of the ~~p~~Policy is to promote the free exchange of ideas and the safe and efficient operation of the College by:
1. Fostering free speech, assembly and other expressive activities on College property by all persons, whether or not they are affiliated with the College.
  2. Maintaining an appropriate educational and work environment for all persons present on College property, including but not limited to students, faculty, employees, customers and visitors.
  3. Maintaining the personal security of all persons present on College property and protecting the property of the College and of persons present on College property.

In developing this ~~p~~Policy, the College recognizes the constitutional freedoms guaranteed by the United States and Ohio Constitutions, including freedom of speech, press and assembly. The College also recognizes the need to preserve and protect its property, students, guests and employees of the College, and to ensure the effective operation of educational, business and related activities of the College. Expressive activities on the College's campus may be subject to reasonable regulation with regard to the time, place and manner of the activities. College

employees will not consider the content of expressive activities when enforcing this pPolicy. No pPolicy can address every possible activity or situation that may occur on College property, and the College reserves the right to address such situations as circumstances warrant.

This pPolicy does not apply to use of College facilities and grounds for official events sponsored by the College. Expressive activities carried out under this pPolicy shall not be considered to be speech made by, on behalf of, or endorsed by the College. This pPolicy supersedes any provisions in any other earlier-adopted College policies that address similar or overlapping issues, such as use of outdoor spaces.

B. Outdoor areas of campus generally available for use:

1. General Access – Any person or group may use, without prior notification, any publicly accessible outdoor area of the College’s Leffel Lane, downtown Springfield and Greene Center campuses except parking lots and driveways. Federal, state and local laws will be enforced as applicable. The use of walkways or other common areas may not block the free passage of others or impede the regular operation of the College. Use of the general access areas may include any lawful verbal, written, audiovisual, or electronic means by which individuals may communicate ideas, including all forms of peaceful assembly, protests, speeches, distribution of literature, carrying and displaying signs, and circulating petitions. There is no limit to the number of times a month a person or group may access those areas.

During work and class hours or if the area is currently in use for an official College event, amplification may be restricted if it unreasonably interferes with College operations or noise ordinances are violated.

When assessing a request to reserve campus facilities or outdoor areas, the College will not consider the content or viewpoint of the expression or the possible reaction to that expression. The college will not impose restrictions due to the content or viewpoint of their expression or the possible reaction to that expression. In the event that other persons react negatively to a student’s, student organization’s or College employee’s expression, the College shall take steps to ensure public safety while allowing the expressive activity to continue.

2. Outreach Centers – The College’s Outreach Centers (~~currently located at Ohio Hi-Point, Miami Valley CTC, Greene County Career Center, South High School, Springfield Clark CTC, Urbana University, Avetec and ATIC~~) are leased facilities and not owned by the College. Those facilities generally do not include any outdoor space leased or controlled by the College; therefore, no publicly-accessible outdoor areas are available for use under this pPolicy. Where any outdoor space is controlled by the College, this pPolicy applies.
3. Large Groups – Except in circumstances described below, any person or group whose use of an outdoor area is expected or reasonably likely to have more than one hundred **(100)** people must notify the College’s **Executive Vice President, Finance, Facilities & Operations for Business Affairs** at least three **(3)** business days before the day of the expressive activity, including information as to the specific location to be used for the event and the estimated expected number of persons, and the name and contact information of at least one **(1)** person who can be contacted regarding logistics of the event, which shall include at least one **(1)** person who will be personally present.

Prior notice is necessary to ensure that there is sufficient space for the large group event, that the large group event does not conflict with any other scheduled use of the outdoor space, and that sufficient College resources are available for crowd control and security. If such advance notice is

not feasible because of circumstances that could not be reasonably anticipated, the person or group shall provide the College with as much advance notice as circumstances reasonably permit.

- C. Student Use – In addition to the general right of access to outdoor areas of campus described above, any student or student organization may seek to reserve the use of specific outdoor areas by contacting the ~~Senior~~ Vice President, **Student Affairs, Enrollment Management & Regional Locations** for ~~Student Success~~. Any request by a student or student organization to reserve such area or space shall be made at least one (1) business day prior to the event. A request will be granted unless it would conflict or interfere with a previously scheduled event or activity or violate this policy.

A student or student organization that has reserved a specific area or space under this ~~p~~Policy will have priority over any other persons seeking to use the area or space during the scheduled time period. Any decision denying a request shall be promptly communicated in writing to the requester and shall set forth the basis for the denial. The content of the anticipated speech or other expressive activity shall not form the basis for a denial.

- ~~D. Bulletin Boards – The College provides indoor bulletin boards for the purpose of posting materials. Because of the limited space available, posted material may be no larger than 8 1/2 x 11 inches and will be removed on the first and fifteenth of every month. Posted materials may not physically cover other materials previously posted on the Bulletin Boards.~~

D. Prohibited Activities

1. Any event or activity that materially and substantially disrupts the ability of the College to effectively and peacefully teach students, provide client services, or conduct any of its other business and support operations is prohibited. Examples include but are not limited to excessive noise, impeding vehicle or pedestrian traffic, an event larger than the venue can handle, a clear threat to public safety, and conduct otherwise unlawful.
2. **Engaging in racial, religious, and ethnic harassment and intimidation.**
3. No activity may damage College property. Prohibited actions include but are not limited to driving stakes or poles into the ground, hammering nails into buildings, and attaching anything to sidewalks, paved areas, or any part of any building, structure or fixture (except the designated bulletin boards).
4. Deadly weapons are prohibited unless otherwise protected by state law.
5. Distribution/solicitation by placing any material on vehicles in the parking lots is prohibited. Leaving trash, litter, materials or pollutants in any areas is prohibited.

- E. Enforcement – Local law enforcement shall enforce the provisions of this ~~p~~Policy.

Any person who violates Section **4, Prohibited Activities**,~~E~~ of this ~~p~~Policy may be subject to an order to leave College property. Employees in violation of this ~~p~~Policy may be subject to discipline, up to and including termination. **Students in violation of this policy may be subject to the procedures as outlined in the Student Rights and Responsibilities/Code of Conduct Procedures.**

F. Statutory Language

1. **Ohio Revised Code 3345.0212 requires each public college in Ohio to enforce to a policy on harassment that is consistent with and adheres strictly to the definition of harassment in section 3345.0122 of the Ohio Revised Code.**

2. **The College's commitment to freedom of expression does not extend to unlawful harassment. Under section 3345.0211, harassment is defined as unwelcome conduct that is so severe, pervasive, and objectively offensive that it effectively denies an individual equal access to the individual's education program or activity.**
  3. **Intimidation is defined as a violation of ethnic intimidation as described in section 2927.12 of the Ohio Revised Code.**
  4. **This policy applies to alleged harassment that takes place on College property (owned, leased, or controlled premises), at College-sponsored events, and in connection with a College recognized program or activity.**
- G. Property Damage – During an event, the student, student organization, or College employee requesting the reservation is responsible for preserving and maintaining the facility or reserved area. If the event causes any damage to those facilities or areas, the sponsoring person(s) or organization (and its officers, if applicable) shall assume responsibility.
- H. Expressive activities that are not protected by the First Amendment will not be protected under this policy.
- I. Dispute Resolution –
- I. 1. Any person or recognized student organization who believes unlawful, unreasonable, or arbitrary limitations have been imposed on any of their speech or other expressive activities under this pPolicy may file a complaint **online through the General Concern/Grievance Form.** ~~with the College's Sr. Vice President for Student Success.~~
  - I. 2. Students may submit complaints and allegations of racial, religious, or ethnic harassment or intimidation in accordance with the Student Grievance/Complaint Procedures.
- J. **Training and Education – Training will be provided for College administration, faculty and staff on how to respond to hate incidents or incidents of harassment that occur during a class or event held at the College at the time the incident occurs.**
- K. Procedures – The President may adopt procedures to administer this pPolicy.

Prior Effective Dates: 2/27/88, 7/1/98/, 11/8/02, 3/27/15, 10/15/15, 7/1/18, **4/1/21**

### **3358:5/9-02 Student Rights and Responsibilities / Code of Conduct Policy**

Owner: **Senior Vice President, of Student Affairs, Enrollment Management & Regional Locations**

Effective: **February 1, 2025** ~~February 1, 2024~~

- A. Clark State College is an academic community in which all persons – students, faculty, administration and staff – share responsibility for its growth and continued welfare. As members of the College community, students can reasonably expect that the following rights shall be respected by all College offices, programs, employees and organizations.

Clark State College further encourages all members of the College community to endorse, support and abide by the following statement of values which this community has deemed fundamental to its mission and integral to its growth.

1. **Non-Discrimination/Racial, Religious and Ethnic Harassment and Intimidation**

No agent or organization of Clark State College shall discriminate against any student on the basis of race, color, religion, gender/sex, gender identity or expression, national origin (ancestry), military status, disability, age (40 years of age or older), genetic information, sexual orientation, status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, or status as a foster parent and any other protected group status as defined by law or College policy in its educational programs, activities, admissions, or employment practices as required by Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and other applicable statutes. Clark State prohibits discrimination and harassment based on these protected group statuses in accordance with College policies, applicable laws, and executive orders. Clark State complies with and adopts the IHRA definition of antisemitism set forth in Executive Order 2022-06D, Defining and Combating

**Antisemitism**. In their individual roles as members of student organizations, students have the responsibility not to discriminate against others.

2. Assembly/Protest

Students may assemble in an orderly manner and engage in peaceful protest, demonstrations and picketing which does not disrupt the functions of the College, threaten the health or safety of any person or violate this rule.

3. Religion/Association

Students may exercise their religious convictions and associate with religious, political or other organizations of their choice in College facilities provided they do so in a manner that respects the rights of other members of the community and complies with this policy. Students have the responsibility to respect the rights of other members of the College community to freely exercise their religious convictions and to freely associate with organizations of their choice.

4. Privacy/Search/Seizure

Students have a reasonable expectation to be free from unreasonable searches or unlawful arrest on College property. Students have the responsibility to respect the privacy of other members of the College community.

5. Academic Pursuits

Students shall have access to accurate and plainly stated information relating to maintenance of acceptable academic standing, graduation requirements and individual course objectives and requirements. Students may expect instruction from designated instructors at appointed class times and reasonable access to those instructors. Students have the responsibility to attend class and to know their appropriate academic requirements.

6. Quality Environment

Students may expect a reasonably safe environment supportive of the College's mission and their own educational goals. Students have the responsibility to protect and maintain that environment and to protect themselves from all hazards to the extent that reasonable behavior and precaution can avoid risk.

7. Governance/Participation

Students may establish representative governmental bodies and to participate in College governance in accordance with the rules and regulations of the College. Students who accept representative roles in the governance of the College have the obligation to participate responsibly.

8. Due Process

Students shall be afforded due process before formal disciplinary sanctions are imposed by the College for violations of this policy. Students have the right to written notice and the opportunity for a hearing before any change in status is incurred for disciplinary reasons, unless a significant threat to persons or property exists.

9. Confidentiality

Students may access and control access to their education records as provided in the federal Family Educational Rights and Privacy Act of 1974, also known as the Buckley Amendment. These include the rights to review and challenge the content of educational records, to control disclosure of personal and academic information to third parties and to limit the routine disclosure of all or some information defined as “directory information” by the act.

10. Speech/Expression/Press

Students may express themselves freely on any subject provided they do so in a manner that does not violate this policy. Students, in turn, have the responsibility to respect the rights of all members of the College in exercising these freedoms. In accordance with the public policy and the laws of the state of Ohio, Clark State affirms the following principles:

- a. Students have a fundamental constitutional right to free speech.
- b. The College is committed to giving students broad latitude to speak, write, listen, challenge, learn, and discuss any issue, subject to Ohio Revised Code 3345.0215(E).
- c. The College is committed to maintaining a campus as a marketplace of ideas for all students and all faculty in which the free exchange of ideas is not to be suppressed because the ideas put forth are thought by some or even by most members of the College’s community to be offensive, unwise, immoral, indecent, disagreeable, conservative, liberal, traditional, radical, or wrong-headed.
- d. It is for the College's individual students and faculty to make judgments about ideas for themselves, and to act on those judgments not by seeking to suppress free speech, but by openly and vigorously contesting the ideas that they oppose.
- e. It is not the proper role of the College to attempt to shield individuals from free speech, including ideas and opinions they find offensive, unwise, immoral, indecent, disagreeable, conservative, liberal, traditional, radical, or wrong-headed.
- f. Although the College greatly values civility and mutual respect, concerns about civility and mutual respect shall never be used as a justification for closing off the discussion of ideas, however offensive, unwise, immoral, indecent, disagreeable, conservative, liberal, traditional, radical, or wrong-headed those ideas may be to some students or faculty.
- g. Although all students and all faculty are free to state their own views about and contest the views expressed on campus, and to state their own views about and contest speakers who are invited to express their views on campus, they may not substantially obstruct or otherwise substantially interfere with the freedom of others to express views they reject or even loathe. To this end, the College has a responsibility to promote a lively and fearless freedom of debate and deliberation and protect that freedom.

- h. The College shall be committed to providing an atmosphere that is most conducive to speculation, experimentation, and creation by all students and all faculty, who shall always remain free to inquire, to study and to evaluate, and to gain new understanding.
- i. The primary responsibility of faculty is to engage an honest, courageous, and persistent effort to search out and communicate the truth that lies in the areas of their competence.

Nothing contained in this policy shall be construed as prohibiting the College from imposing measures that do not violate the First Amendment to the United States Constitution or Article I, Sections 3 and 11 of the Ohio Constitution such as:

1. Constitutional time, place, and manner restrictions;
2. Reasonable and viewpoint-neutral restrictions in nonpublic forums;
3. Restricting the use of the College's property to protect the free speech rights of students and teachers and preserve the use of the property for the advancement of the College's mission;
4. Prohibiting or limiting speech, expression, or assemblies that are not protected by the First Amendment to the United States Constitution or Article I, Sections 3 and 11 of the Ohio Constitution;
5. Content restrictions on speech that are reasonably related to a legitimate pedagogical purpose, such as classroom rules enacted by teachers.

Nothing in this policy shall be construed to grant students the right to disrupt previously scheduled or reserved activities occurring in a traditional public forum.

Nothing in this policy shall be interpreted as restricting or impairing the College's obligations under federal law including, but not limited to, Title IV of the Higher Education Act of 1965, Title VI of the Civil Rights Act of 1962, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, Age Discrimination in Employment Act, and the Age Discrimination Act of 1975.

#### Complaints

As outlined in the Student Rights and Responsibilities/Code of Conduct Procedures, a student or student group may submit a complaint about an alleged violation of the above policy.

A complaint can be submitted online on the College's website via the Behavioral Issues/General Incidents Form.

Under the process, which shall comply with standards adopted by the Ohio Chancellor of Higher Education, the College will investigate the alleged violation as outlined in the Student Rights and Responsibilities/Code of Conduct Procedures.

Any form of retaliation against a student or student group who files a complaint about an alleged violation of this policy is strictly prohibited.

### **B. Complaints and allegations of racial, religious, or ethnic harassment or intimidation**

**Harassment means unwelcome conduct that is so severe, pervasive, and objectively offensive that it effectively denies an individual equal access to the individual's education program or activity.**

**Intimidation means the violation of ethnic intimidation described in Section 2927.12 of the Revised Code.**

**Clark State prohibits racial, religious, and ethnic harassment and intimidation. Students may submit complaints and allegations of racial, religious, or ethnic harassment or intimidation in accordance with the Student Grievance/Complaint Procedures.**

**Training will be provided for College administration, faculty and staff on how to respond to hate incidents or incidents of harassment that occur during a class or event held at the College at the time the incident occurs.**

- C. Students at Clark State College are expected to conduct themselves in a manner supportive of the educational mission of the institution. As members of the College community, students have the responsibility to behave appropriately. Integrity, respect for the person and property of others and a commitment to intellectual and personal growth in a diverse population are values deemed fundamental to membership in the College community and represent the Student Code of Conduct.

Clark State College considers the following behaviors, or attempts thereof, whether acting alone or with any other persons, in violation of the Student Code of Conduct. Examples include but are not limited to:

1. Physical harm or threat of physical harm or general conduct which threatens the mental or emotional health of any person or persons.
2. Physical or verbal, oral or written harassment, which is beyond the bounds of protected free speech that creates an intimidating, hostile, or offensive educational environment.
3. Disorderly conduct including but not limited to public intoxication, lewd, indecent or obscene behavior or intentional disruption of lawful activities of the College.
4. Theft, damage to personal/College property or unauthorized entry, use or occupation of College facilities.
5. Forgery, alteration, fabrication or misuse of records, grades, diplomas, College documents, and identification cards.
6. Illegal purchase, use, possession or being under the influence of or distribution of alcohol, drugs, or controlled substances on College property, in College vehicles, or at College events. Although Ohio law allows certain activities related to the possession and use of medical marijuana and, effective December 7, 2023, will allow certain activities related to the possession and use of recreational marijuana, using and possessing marijuana continues to be prohibited by and a violation of Clark State policy and remains a crime under federal law. This prohibition applies even when the possession and use would be legal under the laws of the State of Ohio. As a result, neither those with medical marijuana prescription/cards, nor those recreationally using marijuana in accordance with Ohio Revised Code Chapter 3780, are permitted to use medical or recreational marijuana on campus, in the conduct of Clark State business or as part of any Clark State activity.
7. Non-compliance with directives of the College officials.

8. Possession of firearms, explosive devices, fireworks, dangerous or illegal weapons or hazardous materials.
9. Interference with or misuse of fire alarms, elevators or other safety and security equipment or programs.
10. Violation of any federal, state or local law which has a negative impact on the well-being of the College or its individual members.
11. Violation of College policies, rules or regulations that are published in the student handbook or any other official College publications or agreements.
12. Academic misconduct including but not limited to plagiarism and cheating. For example, misuse of academic resources or facilities and misuse of computer software, data, equipment or networks.
13. Violations of a position of trust or authority at the College including the misuse or unauthorized use of Clark State or organizational names, representatives, and/or images.
14. Disruptive behavior and/or the obstruction of teaching, research, administration, or other lawful Clark State activities on or off campus.

Prior Effective Dates: 3/13/78, 7/1/98, 6/1/00, 4/12/04, 2/28/05, 4/3/09, 12/14/11, 3/27/15, 10/15/15, 5/15/18, 6/1/20, 4/1/21, 10/18/21, 9/20/22, **2/1/24**

Impact on students and/or student learning: These policies help ensure a positive and inclusive learning environment for all students. The revised Student Handbook will be shared with students, faculty, and staff via the college website.

Alignment with Strategic Plan: Goal 3—Facilitate and support an equitable and inclusive culture of care, that recognizes, embraces, and reflects the diversity of the communities we serve.

Implications for budget, personnel, or other resources: There are no known major implications for budget, personnel, or other resources. Dr. Kirkman is serving on the ODHE Campus Act Security Committee—this will help us ensure that Clark State stays abreast with the new Campus Act.

It was requested that the Board of Trustees approve the policies effective February 1, 2025.

***Trustee Ball made a motion to approve the President's recommended line of interim leadership as presented, approve the recommendation and grants Professor Emeritus status to Brian Heaney, approve the resolution honoring David L. Hobson as presented, and approve the Public Use of Outdoor Areas Policy and the Student Rights and Responsibilities/Code of Conduct Policy effective February 1, 2025. Trustee McDorman seconded the motion, and it passed unanimously by a roll call vote.***

### **Board Members' Open Forum**

Trustee Ball commented that the changes at the Performing Arts Center and its leadership continue to be a positive story for Clark State. He gave kudos to everyone involved in the changes.

Chair Evans reminded Trustees that Charter Night is coming up, and the Bookstore has a lot of nice Clark State gear available.

**Adjournment**

Trustee Ball made a motion to adjourn the meeting, and Trustee Vollrath seconded. The motion passed unanimously, and the meeting adjourned at 7:28 p.m.