



BOARD OF TRUSTEES REGULAR MEETING

Minutes
April 19, 2022

The Clark State College Board of Trustees met in regular session in the Sara T. Landess Technology and Learning Center Boardroom with the majority of guests attending virtually via LifeSize due to the COVID-19 pandemic on Tuesday, April 19, 2022. Board Chair Kyle Hall presided and called the meeting to order at 6:12 p.m.

Roll Call

Present in Person: Andy Bell, Jim Doyle, Sharon Evans, Mike McDorman, Peggy Noonan, Brad Phillips, Chairman Kyle Hall, Vice Chair David Ball and President Jo Alice Blondin

Excused: Maurice McDonald

Others Present in Person: Dr. Matt Franz, Senior Vice President of Technology, Safety and Strategic Initiatives; Crystal Jones, Vice President for Marketing, Diversity and Community Impact; Dr. Dawayne Kirkman, Vice President of Student Affairs; Toni Overholser, Executive Director of the Clark State Foundation; Doug Schantz, Vice President for Business Affairs; and Mellanie Toles, Executive Assistant to the President and Coordinator of Special Projects

Others Present Virtually: Jessica Adams, Assistant Professor, Arts and Sciences/Phi Theta Kappa Advisor; Dan Ayars, Director of Facilities, Operations and Maintenance; Dr. Sharon Bommer, Dean of Business and Applied Technologies; Julia Daniels, Assistant to the Dean, Health, Human and Public Services; Scott Dawson, Associate Professor, Arts and Sciences/Faculty Senate President; Eric Ebbs, Client Support Technician/Staff Senate President; Dr. Ron Gordon, Dean of Enrollment Services; Emily Halpin, Purchasing and Administrative Support Specialist, Technology, Safety and Strategic Initiatives; Breion Hawkins, Diversity Coordinator; Natalie Johnson Associate Dean, Greene County Locations; Senti Longkumer, Assistant Dean, Arts and Sciences; Naomi Louis, Dean, Arts and Sciences; Kathy Nelson, Controller; Kelly Neriani, Senior Institutional Research Analyst; Gerritt Smith, Director, Workforce and Business Solutions; Dr. Rhoda Sommers, Dean of Health, Human and Public Services; Brooke Spurlock, Springfield News-Sun; Laura Whetstone, Director of Human Resources; Nina Wiley, Dean of Student Engagement and Support Services; Lesley Wood, Student Senator; and Mia Yaniko, Education Section Chief, Ohio Attorney General's Office

Recognition of Guests

Chair Hall welcomed guests and asked members of the media to identify themselves. Brooke Spurlock, Reporter from the Springfield News-Sun, identified herself.

Public Comment

There were no public comments.

Conflicts of Interest

No conflicts of interest were reported.

Student Success Story

Nina Wiley, Dean of Student Engagement and Support Services, introduced students Emily Lefevers, Gracie Perkins, and Samantha Walker who recently attended the international Phi Theta Kappa Catalyst Conference in Denver, Colorado. Each provided brief remarks about their respective experiences. Ms. Perkins, who is a College Credit Plus student, indicated that being a Phi Theta Kappa member and attending the conference was such an eye-opening experience for her, and she really appreciated learning how to communicate well and network with others. Ms. Walker commented that it was a good professional development opportunity for her, and she learned how to engage and get others to engage in college projects; although she is graduating in May, she plans to continue to stay involved. Ms. Lefevers reported that she really enjoyed the student engagement breakout session and was able to bring back great ideas for use here; she also enjoyed the fellowship with so many people with similar interests.

It was noted that Ms. Lefevers plans to attend Arizona State University in the fall to major in Elementary Education with a full tuition scholarship; Ms. Perkins will attend the University of Cincinnati to major in Medical Laboratory Science and Pre-Med; and Ms. Walker has accepted a HeadStart teaching position.

Chair Hall thanked each of them for sharing and wished them continued success. They received congratulations and a round of applause from the group.

*Dean Wiley and the students exited the meeting at 6:19 p.m.

Approval of Minutes

Chair Hall asked for a motion to approve the minutes of the Regular Board Meeting held on March 15, 2022. Trustee Doyle made a motion to approve the minutes as written; Trustee Noonan seconded, and the motion passed unanimously.

Board Finance and Facilities Committee Report

The Board Finance and Facilities Committee met April 12, 2022, at 8:00 a.m. in the Sara T. Landess Technology and Learning Center Boardroom, as well as virtually via Lifesize. Those present included: Andy Bell, Committee Chair; Trustees David Ball, Jim Doyle, Sharon Evans, Peg Noonan, and Brad Phillips; Dr. Blondin, President; Dr. Tiffany Hunter, Provost and Vice President, Academic Affairs; Dr. Matt Franz, Senior Vice President, Technology, Safety and Strategic Initiatives; Crystal Jones, Vice President for Marketing, Diversity and Community Impact; Dr. Dawayne Kirkman, Vice President of Student Affairs; Doug Schantz, Vice President for Business Affairs; Toni Overholser, Executive Director, Foundation; Kathy Nelson, Controller; and Susan Kelly, Recorder. Agenda items included:

- Call to Order
- Roll Call
- Approval of March 8, 2022, Meeting Minutes - ACTION
- Quarterly Financial Report
- Quarterly Greene Center/REACH/Ohio Hi-Point/PAC/HBC Financials
- Quarterly HEERF Funds Update

- FY23 Budget Update
- Voluntary Early Retirement Incentive Program
- HEALTH Consortium: Renewal Update
- Employee Raises
- Capital Bill Timeline Update
- Comprehensive Master Plan Update
- Rhodes Hall/Applied Science Center Project - Phase IV/Fire Station Project Update
- GISA Expansion Project
- Electrical Lighting Upgrade Projects
- Open Discussion
- Next Meeting – May 10, 2022 – 8:00 a.m., TLC 113 Board Room/Virtually via Lifesize

Quarterly Financial Reports

The Revenue/Expenditure report, along with the Balance Sheet, Statement of Reserve Activity and the Statement of Restricted Income and Charges, were distributed to Trustees prior to the meeting. The following was noted:

Revenue

State Share of Instruction (SSI) – The FY 2022 budget is based on course completion (50%), success points (25%) and completion milestones (25%).

Student Fees revenue represents Fall and Spring semester activity through March 31 and is lagging in comparison to what was budgeted for the academic year. B term Spring deregistration will occur in April. Summer semester registration is currently underway. The Office of Enrollment/Admission is taking a multi-pronged approach to implementing strategies in an attempt to have a favorable impact on Summer semester enrollment.

Workforce Non-Credit Training revenue is currently below budget but anticipated to gain some traction as the year progresses, but not fully recover.

Performing Arts Center (PAC) ticket revenue is currently ahead of budget as they have recently opened after a year-long closure due to the pandemic. HBC/PAC Rental revenue is currently below budget.

Total revenue is up \$45,900 (0.2%) from the previous fiscal year.

Expenditures

Most general fund expense categories as well as expenditures by object code categories are tracking favorably with budget.

Total expenses are up \$3.6M (19.8%) over last year. This year we increased our operating budget in anticipation of a return to campus, after reducing it in fiscal year FY 2021. HEERF funds also helped offset our expenses last year. Occupancy and Communication expenses are higher this time of year due to early spending for maintenance contracts, insurance and the Greene Center Bond principal payment. By function, these affect General Expenses, General Administrative, and Operation/Maintenance of Plant.

Auxiliary Enterprises

Bookstore – The year-to-date deficit is a result from partnering with the virtual bookstore, eCampus, and basing the budget on expectations of anticipated sales before Fall and Spring enrollment decline.

Commercial Transportation Training Center – Revenue and expenses are tracking about even. They have recently opened a new testing site in their current space which will lead to a more robust service for our students in this program.

Parking revenue is down slightly. Expense is high due to planned parking lot repaving at the Brinkman Educational Center.

Food Service expenses are minimal due to the closing of the Eagle’s Nest due to the pandemic. Vending options are still available. Fresh Abilities had a soft opening for their services in March.

Balance Sheet

Total current funds have decreased by \$2.5 million (11.2%) compared to the third quarter of FY 2022. This decrease is a result of an decrease in Receivables and Cash due to timing of draws for restricted funds.

Total Investment in Plant fund balance has increased \$6.5 million (16.3%) due to the payoff of the Greene Center bond. Depreciation in fiscal year 2021 offset any gains in capital we incurred during the year. Rhodes Hall renovations continued into FY 2022.

Restricted Statement

The restricted budgets along with the grantor stipulations were approved by Trustees at the September 2021 Board Meeting.

Any grants where the expended/encumbered amount exceeds the received amount are because funding is on a reimbursement basis. Many programs require quarterly billings, which will go out during the month after quarter end. The student financial aid Pell grants are drawn monthly on the 15th.

Descriptions of all of these programs were distributed to Trustees prior to the meeting.

Statement of Reserve Activity

Total ending balance for March 31, 2022 was \$10,945,965. The primary activity involved the campus master plan, deferred maintenance, Sonography lab, equipment purchases at the PAC & HBC, Achieving the Dream, and the payoff of our Greene Center bond.

Greene Center/REACH Center/Ohio Hi-Point/Hollenbeck Bayley Center/Performing Arts Center Quarterly Financials

Greene Center, REACH and Ohio Hi-Point

The Greene Center, REACH and Ohio Hi-Point reports were originally created to show the revenue and expenses related to their respective location. Most expenses are tracked separately, but the revenue is not. Reports reflect financials through March 31, 2022.

Revenue:

Budget for State Share of Instruction for each location has been calculated based on budgeted credit hours for each location for fiscal year 2022. The Greene Center is calculated at 10.6% of the overall disbursement. REACH is calculated at 0.8% of the overall disbursement. Ohio Hi-Point is calculated at 1.3% of the overall disbursement.

Budget for Student Tuition is computed using expected enrollment for FY 2021-22. Actual Student Tuition is based on actual credit hours reported from Institutional Research and multiplied by \$165.33 per credit hour. Classes continue to be largely online at these locations and actual credit hours reflect mostly face to face courses. Each location is being monitored for transition to more face to face courses and program mix.

Expenditures:

Expenditures were rolled-up to match categories currently used for financial reporting.

Performing Arts Center and Hollenbeck Bayley Center

In an effort to raise awareness on the financial operations of the Performing Arts Center (PAC) and the Hollenbeck Bayley Creative Arts and Conference Center (HBC), quarterly financial reports will be provided to the Finance and Facilities Committee of the Board.

In addition, the leadership team at the PAC/HBC has implemented a multi-year plan to better align program revenue with operating expenses. Progress on that endeavor will be reflected in the quarterly reports.

Trend Analysis – State Share of Instruction Funding Distribution

A document detailing the changes in funding by State Share of Instruction (SSI) Component for Clark State for FY21 to FY22, as well as the four-year change from FY19 to FY22, and a comparison of Clark State to the overall system changes during the same time periods was distributed to Trustees prior to the meeting. Overall, Clark State increased funding by 10.7% since FY 2019 compared to the system increase of 3.9% over the same period. Over the four-year period, Clark State has seen funding increases in the areas of course completions, success points, and completion milestones and has outperformed the system average.

Since FY19, Clark State has increased total SSI funding by \$1,546,868, and from FY21 to FY22 SSI funding increased by \$463,882. For FY21, the biggest dollar increase was from Course Success Points and English Success, while the biggest decrease was from credit hours totals. The biggest dollar increase over the past four years was in Course Success Points and English Success, while the largest decrease was in credit hours.

As we have discussed this past year, the Ohio Association of Community Colleges recommended changes to the funding formula that will incentivize colleges to redesign developmental education as Clark State has done. As part of our Completion Plan for 2020-2022, Clark State set a goal of increasing the percentage of students completing college level Math and English in their first twelve months. Through testing and developmental course design, we have decreased the number of students who need developmental coursework while increasing the percentage of students completing college level Math and English in their first year.

Achieving the Dream Update

Clark State College joined the Achieving the Dream Network (ATD) in June 2020, and the College has benefited greatly through its participation. A letter from our ATD coaches regarding their site visit in March was distributed to Trustees prior to the meeting.

College-Wide Strategic Planning Day

On Friday, April 22, from 8:00 a.m. until 3:00 p.m. Clark State faculty and staff will participate in our first in-person Strategic Planning day in several years. The day will consist of an introduction by Dr. Blondin and a brief history of strategic planning at Clark State. Next, faculty and staff will have an opportunity to hear reports from the Strategic Planning and Resource Council (SPARC) workgroups as they present the current progress as we close out this plan. The Strategic Plan Focus Initiatives for this year are listed below:

- Goal 1, Initiative 1 – Identify new certificate programs, associate degrees, bachelor’s degrees and industry credentials
- Goal 2, Initiative 1 – Identify special populations with low completion/retention rates and develop targeted retention initiatives
- Goal 3, Initiative 1 – Explore diverse methods for advertising open positions to ensure employees represent the communities we serve
- Goal 4, Initiative 1 – Develop and improve digital presence, communication, and collaboration internally and externally
- Goal 5, Initiative 1 – Engage with agencies in our service areas, advocacy groups, and business and community stakeholders to make students aware of services available to them

SPARC co-chairs will share any revisions to the mission, vision, guiding principles, and goals with the College based on discussion within SPARC and feedback and support from the entire College. Dr. Hunter will then present on the plan’s alignment with the various components and focus areas of ATD.

Afterward, tables will engage in a facilitated discussion to brainstorm initiatives that will go with each Strategic Plan Goal for the upcoming plan. Finally, we will have a report out of some of the suggested initiatives, and we will close out the day.

Technology, Safety, and Strategic Initiatives Updates

Technology

- A new Request for Services contract system is being planned, and training is under way. We anticipate testing the system this summer with full production taking place in the fall. This will add many efficiencies for both the academic schools and for Human Resources/Payroll.
- Additional development continues to take place to improve our core operational processes in Colleague. Processes involving accounts payable, financial aid, and others are being assessed and updated to increase speed, accuracy, and efficiency.
- We are looking software solutions to help monitor and respond to malicious software such as malware and ransomware. It is a complicated problem that requires a number of layers of protection.
- Slate implementation continues to be on schedule with a tentative Go Live date of early May.

Safety

- A tabletop exercise has been planned to go over various emergency management situations to identify opportunities and best practices in communication, planning, and situation execution.
- The College will acquire a Safety Data Sheet (SDS) management system to better document and monitor chemicals at all campus locations. This was a recommendation by the Safety Committee which included considerable research and discussion.
- Although supply chain issues have slowed progress a bit on our access control (Salto) implementation, the project is continuing to make progress. All exterior doors at Clark State buildings except the

Performing Arts Center are now electronically controlled. A total of 161 doors have been converted to electronic locks, and there are plans to include the remainder of the campus this year.

Strategic Initiatives

- A survey to the entire campus was conducted in early April to gather feedback and support for the proposed changes and additions to the upcoming 2022-2027 Strategic Plan. We received more than 100 responses with overwhelming support for the changes with some excellent feedback on some tweaks to language. We will incorporate these into final revisions, which will be presented before lunch on the Strategic Planning day later this week.
- The College-Wide Strategic Planning Day is scheduled for April 22, 2022. The event will begin at 8:15 a.m. with breakfast beginning at 7:45 a.m. This will be an in-person meeting at the Hollenbeck Bayley Creative Arts and Conference Center and will include time spent discussing the current plan initiatives, 2022-2027 Plan revisions, Achieving the Dream alignment, and brainstorming new initiatives for the coming Fall.

Foundation Update

- The April 20th Foundation meeting will be held at the Xenia location starting at 11:30 a.m.
- In March, we received a large bequest totaling \$114,303; this will be used to create an endowment supporting Clark-Shawnee female graduates attending Clark State.
- College for Kids and Teens will begin on June 6th. A variety of classes are offered for students in kindergarten through twelfth grade; registration information is available at <https://www.clarkstate.edu/academics/youth-outreach-programs/college-for-kids-and-teens/>.
- Project Jericho will host an art show, Still Standing, on April 13th from 5:30 to 6:30 pm. The show will feature felted sculptures created by students over Spring break. Following the event, the artwork will be displayed in the windows along Fountain Avenue for the next month. We hope you will stop by and view these pieces. Project Jericho's incoming referrals are at an all-time high, which has resulted in Open Studio participants doubling in number. This weekly program has 30 unique students with sustained participation. A second session was created for younger students that follows every Monday afternoon session.
- Project Jericho has already served more unique individuals through the third quarter than it did in the entirety of the last fiscal/programming year. Despite the pandemic's surges in the fall, Project Jericho has been able to maintain and grow in-person programming.
- On April 30th the Foundation will host a Walk/Run Fundraiser in Urbana. Proceeds from this event will support our Champaign County Scholars. We ask for your support in promoting this event; details are available at conta.cc/3Nsaju.
- The Clark State Scholars from Tecumseh, Clark-Shawnee, and Urbana students visited campus on April 7; it was a successful event, and the students were able to explore a wide variety of programs at Clark State. We will host the Graham Scholars on May 7th.
- The Scholar's induction for the Class of 2026 was held at the Performing Arts Center on April 12th; 59 students were accepted into the program. Trustee Doyle commented that he was impressed by the amount of family support visible at the induction; it was very robust and a noticeable positive difference from the past, so it was wonderful to see.
- The Foundation was recently awarded the Platinum Seal of Transparency from Guidestar; less than 1% of foundations earn that certification, and Executive Director Overholser is very proud of the Foundation's work to earn it. She noted that she hopes the designation will increase the Foundation's visibility to philanthropic organizations.

Marketing, Diversity, and Community Impact Update

- Marketing:
 - Summer and Fall campaigns have begun
 - Quarterly report attached
 - Hosting a mascot naming contest to increase marketing involvement
- Diversity:
 - Preparing to offer safe space training to faculty and staff
 - Several faculty and staff are attending the Ohio State University Diversity conference.
 - The Men of Clark State welcomed a special guest to present on financial basics, how to prepare for your first home purchase, estate planning for young adults, etc. Vice President Jones gave kudos to everyone involved, with a special thank you to Vice President Kirkman.
- Workforce and Business Solutions:
 - The Commercial Transportation Training Center (CTTC) and Testing site are operating at capacity.
 - Clark State is a recipient of a Commercial Truck Driver Student Aid program award in the amount of \$83,278.
- Performing Arts Center (PAC) and Hollenbeck Bayley Creative Arts and Conference Center (HBC):
 - Working on the 2022-2023 season
 - The Clark State theatre art program recently presented Something Rotten.
 - Capital project quotes and planning continue.
 - Preparing for the second phase of the marketing and operational assessment

Action Items

The following items were presented for Board approval:

Personnel Recommendations – Exempt/Non-Exempt Employees

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt and non-exempt employees are being presented to the Board of Trustees for formal approval:

New Hire:

- Danielle Woodyard, Academic Testing Specialist, Academic Services, effective 4/11/22

Promotions:

- Missty Rhodes, from Testing and Accommodations Specialist to Accommodations and Testing Coordinator, effective 2/21/22
- Cami Akey, from Student Services Coordinator, Beaver Creek, to Director, Student Services, Beaver Creek, effective 3/21/22

Retirements/Resignations/Terminations:

- Karlton Clayborne, Success Coach, effective 4/1/22
- Lisa Dunn, TRIO Academic Counselor, effective 4/8/22
- Brandon Mooney, Career Navigator, H-1B One Workforce Grant, effective 4/15/22

- Paige Kiley, Financial Aid Specialist, Effective 4/15/22
- Lauren MacGregor, Admissions Specialist, effective 4/19/22

Open/Advertised Positions:

- Academic Advisor – Student Affairs
- Academic Progress Coordinator – Academic Services
- Admissions Specialist – Student Affairs
- H-1B Peer-to-Peer Recovery Specialist, Academic Affairs
- Library and Instructional Support Specialist, Academic Affairs
- Peer Recovery Support Coordinator, Student Affairs

Impact on students and/or student learning:

- The Academic Testing Specialist is designed to directly support students by coordinating and proctoring a variety of tests: course/ course related tests, placement tests, CLEP, GED, Firefighter, Proficiency, and outside institution tests. They are also responsible for creating an efficient multiple measures system working with retention services and academic affairs. This person is responsible for managing and maintaining test security, confidentiality and upholding the integrity of the Testing Center.
- The Accommodations and Testing Coordinator manages Testing Center operations and assists with the approval and implementation of disability accommodations under the ADA. The Accommodation and Testing Coordinator serves as a liaison between faculty, academic schools and students to enhance the accommodations and testing experience for our students. This person creates an environment that is welcoming and supportive using trauma informed practices.
- The Director, Student Affairs, Beaver Creek is responsible for overseeing student services ranging from recruitment and outreach efforts to registration, advising, and the steps of enrollment at the Beaver Creek location. This position assists in developing, implementing, and evaluating a comprehensive recruiting plan for the purposes of growing enrollment at the Beaver Creek location. The Director Student Services Beaver Creek has the responsibility of delivering all financial aid information and services to students at the Beaver Creek location.

Implications for budget, personnel, or other resources: Funding for the above personnel actions is in the 2021-2022 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

Personnel Recommendations for Instructional Faculty

In accordance with established hiring procedures and after approval by President Blondin, the following recommendation for instructional faculty is being presented to the Board of Trustees for formal approval:

New Hire:

- Wendi MacDowell, Instructional Faculty, Practical Nursing, effective 8/12/22

Open/Advertised Positions:

- Instructional Faculty – American Sign Language, Academic Affairs
- Instructional Faculty – Computer Software and Program Coordinator, Academic Affairs
- Instructional Faculty – Engineering Technology, Academic Affairs
- Instructional Faculty – English, Academic Affairs
- Instructional Faculty – ENT Photonics, Academic Affairs
- Instructional Faculty - Geospatial Technology and Program Coordinator, Academic Affairs

- Instructional Faculty – NTK-CSE-Networking/Cybersecurity, Academic Affairs
- Instructional Faculty – Registered Nursing

Impact on students and/or student learning: All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Implications for budget, personnel, or other resources: Funding for the above personnel action is in the 2021-2022 budget.

It was requested that the Board of Trustees approve the personnel recommendation as presented.

Vice Chair Ball made a motion to approve the personnel recommendations for exempt and non-exempt employees and instructional faculty as presented. Trustee Bell seconded, and the motion passed unanimously.

Instructional Faculty Contract Renewals

The College renews contracts for Instructional Faculty each Spring. Instructional Faculty contracts are offered as one-, two-three-, or five-year contracts. Present Board policy states: *Upon the completion of four years of service to the College under single-year contracts, faculty members may be nominated by their school’s administrator for a multiple-year contract. Upon the completion of 2 two-year contracts, faculty members may be offered a three-year contract. Subsequent contracts may be offered for one, two, or three years as recommended by the President and approved by the Board of Trustees. Faculty that hold the rank of Professor may be granted a five-year contract if specific circumstances are met. Some of those circumstances may include: recommendation from the academic dean, review of previous end of year reports, and review of evaluations.*

Contract terms are recommended by the appropriate College Deans based on the College evaluation system, instructional needs, and other performance measures to the Vice President of Academic Affairs who recommends as appropriate to the President.

RECOMMENDATIONS FOR CONTRACT RENEWALS INSTRUCTIONAL FACULTY AUGUST 2022-2023			
Name	Year Employed	Contract Eligibility	Contract Recommendation
Bailey, Diane	2018	2 Year	2 Year
Baldosser, Tricia	2020	1 Year	1 Year
Bancroft, Kristen	2019	1 Year	1 Year
Bays, Christopher	2005	5 Year	5 Year
Benton, Karen	2018	2 Year	2 Year
Brown, Brandi	2019	1 Year	1 Year
Brown, Jayna Nickey	2019	2 Year	2 Year
Brown, Kierre	2020	1 Year	1 Year
Burr, Carin	2005	5 Year	5 Year
Cass, Katherine	2020	1 Year	1 Year
Cogdill, Michael	2020	1 Year	1 Year
Craioveanu, Daniela	2014	3 Year	3 Year

Name	Year Employed	Contract Eligibility	Contract Recommendation
Cusimano, Julia	2018	2 Year	2 Year
Davison, Avery	2019	1 Year	1 Year
Derr, Robert	2019	1 Year	1 Year
Drake, Arly	2019	2 Year	2 Year
Edwards, Emily	2021	1 Year	1 Year
Fetter, Lori	2021	1 Year	1 Year
Fisher, Garrett	2020	1 Year	1 Year
Gavin, Monnica	2018	2 Year	2 Year
Geist, Lynn	2019	2 Year	2 Year
Gorbunova, Tatiana	2021	1 Year	1 Year
Hagenbuch, Sarah	2016	2 Year	2 Year
Harris, Kathy	2018	2 Year	2 Year
Hatem Nora	2008	3 Year	3 Year
Hennigan, Robyn	2002	2 Year	2 Year
Hollinger, Cody	2020	1 Year	1 Year
Horne, Alexandria	2020	1 Year	1 Year
Kuehne, Jon	2014	3 Year	3 Year
Mainard, Courtney	2019	1 Year	1 Year
Miller, Amber Nikki	2018	2 Year	2 Year
Miller, Angela	2019	1 Year	1 Year
Miller, Nicole	2020	1 Year	1 Year
Nicewaner, Sarah	2021	1 Year	1 Year
Olajide, Patience	2020	1 Year	1 Year
Padgett, Debra	2017	2 Year	2 Year
Parker, Tabitha	2019	1 Year	1 Year
Parrett, Blake	2018	1 Year	1 Year
Powell, Megan	2021	1 Year	1 Year
Powell, Ruthanna	2021	1 Year	1 Year
Reese, Angela	2018	2 Year	2 Year
Richard, Jason	2021	1 Year	1 Year
Roach, Danielle	2020	2 Year	2 Year
Schmall, Nicholas	2020	1 Year	1 Year
Schmidt, Marisue	2021	1 Year	1 Year
Sheehan, Lisa	2020	1 Year	1 Year
Siriphokha, Chan	2016	2 Year	2 Year
Slavens, Jesse	2000	1 Year	1 Year
Thatcher, Dianne	2021	1 Year	1 Year
Welty, Daniel	2021	1 Year	1 Year
Van Overstraeten, Alisa	2021	1 Year	1 Year
Ward, Brielle	2019	1 Year	1 Year
Witt, Karelen	2019	1 Year	1 Year

Impact on students and/or student learning: Faculty are the College's direct link with students. They are the purveyors of instruction and the primary providers of support for learning. Renewal of faculty contracts is critical to teaching and learning and allows a process for ensuring quality of instruction.

Implications for budget, personnel, or other resources: The proposed 2022-2023 budget will include funds for the re-employment of these faculty, as well as faculty already under contract.

It was requested that the Board of Trustees approve the personnel actions presented on the above Contract Renewal Recommendations for Instructional Faculty.

Bachelor Degree, Associate Degree, and Certificate Authorization

For the past few months, students who have or will meet all of the institutional qualifications for graduation for Fall 2021, Spring 2022, and Summer 2022 have been identified by the Records and Registration Office. The figures below represent the candidates who are eligible, at this point, for confirming of Bachelor Degrees/Associate Degrees/Certificates for the May 2022 Commencement.

Degree Type	Number Awarded
Bachelor of Applied Science	7
Associate of Arts Transfer	52
Associate of Science Transfer	142
Associate of Applied Business	110
Associate of Applied Science	251
Associate of Technical Studies	6
TOTAL Degrees	568
Certificates	72

Honors	Bachelor Degrees	Associate Degrees	Certificates
4.0 GPA	0	25	4
3.5+ GPA	4	165	2

Diversity	Total	Female	Male
Bachelor Degrees	7	2	5
Asian	0	0	0
Amer Ind/Alaska Native	0	0	0
Black/African-American	0	0	0
Hispanic	0	0	0
Hawaiian/Pacific Islander	0	0	0
White	5	1	4
Unknown	0	0	0
2+ Races	2	1	1
NonReg Alien/Foreign	0	0	0

Diversity	Total	Female	Male
Associate Degrees	561	393	168
Asian	4	4	0
Amer Ind/Alaska Native	2	2	0
Black/African-American	63	48	15
Hispanic	1	1	0
Hawaiian/Pacific Islander	0	0	0
White	428	294	134
Unknown	9	8	1
2+ Races	53	35	18
NonReg Alien/Foreign	1	1	0

Diversity	Total	Female	Male
Certificates	72	70	2
Asian	0	0	0
Amer Ind/Alaska Native	0	0	0
Black/African-American	16	16	0
Hispanic	0	0	0
Hawaiian/Pacific Islander	0	0	0
White	49	47	2
Unknown	0	0	0
2+ Races	7	7	0
NonReg Alien/Foreign	0	0	0

Impact on students and/or student learning: Graduation and the awarding of degrees and certificates are the most visible (although not the exclusive) measure of our students' success. These credentials provide increased opportunities for academic transfer and employment. As a result of this success, students are better prepared to support the economic development of our community as well as their personal goals and aspirations.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees move to authorize President Blondin to confer the appropriate degree/certificate for all Bachelor Degree, Associate Degree and Certificate candidates who have or will meet all of the institutional qualifications for graduation.

Trustee Noonan made a motion to approve the personnel actions presented on the above Contract Renewals for Instructional Faculty and to authorize President Blondin to confer the appropriate deree/certificate for all Bachelor Degree, Associate Degree, and Certificate candidates who have or will meet all of the institutional qualifications for graduation. Trustee McDorman seconded the motion, and it passed unanimously.

Association of Community College Trustees (ACCT) Award Nominations

Each year the Association of Community College Trustees (ACCT) invites member colleges to nominate individuals for their outstanding energy and leadership on behalf of community colleges. Regional ACCT Awards are presented during general sessions held at the Annual ACCT Leadership Congress, and Association-level Awards are presented at the formal ACCT Awards Gala, in conjunction with the 2022 ACCT Leadership Congress in New York City.

This year, Clark State would like to submit the following nominations:

- Dr. Jo Alice Blondin, President, Marie Y. Martin Chief Executive Officer Award, which recognizes chief executive officers who demonstrate commitment to excellence in advancing the community college movement
- James N. Doyle, for the Trustee Leadership Award, which recognizes exemplary leadership as a Board of Trustees member

Action is needed to send these letters of nomination (distributed to Trustees prior to the meeting) and applications to ACCT for their consideration.

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees approve the ACCT award nominations as presented.

Trustee McDorman made a motion to approve the ACCT award nominations as presented. Trustee Noonan seconded, and the motion passed unanimously.

Report of the President

President Blondin deferred to the Faculty, Staff and Student Senate Presidents for updates.

Student Senator Lesley Wood reported that Student Senate recently participated in a registration fest, a NAMI/Project Woman project bringing attention to domestic violence, Spring Fling, and they will be offering several activities and relaxation exercises to help students alleviate stress during finals week. She noted that a significant number of student leaders will be graduating on May 14th.

Staff Senate President Eric Ebbs reported that Staff Senate is working on elections to gear up for next year's Senators so they can bring them up to speed. Senators are also working with Vice President Jones on some projects that will be brought forward in the near future.

Faculty Senate President Scott Dawson thanked Drs. Blondin and Hunter for attending their Pandemic Takeaways presentation and reported that discussions are continuing at SPARC meetings regarding including the Culture of Care in the strategic plan to ensure actionable, measurable goals are created around it. He noted that the student success mission is critical, and Faculty Senate has been discussing the Culture of Care and the importance of adaptability; they also met with Staff Senate to discuss it as well. The final Faculty Assembly was held on April 11, during which final appointments and elections occurred. Mr. Dawson reported that Jessica Adams will be next year's Faculty Senate President and thanked the Board and administration for their support of Clark State students, faculty and staff.

President Blondin reported that:

- An article she co-authored with a number of thought leaders entitled "EVOLVING: Accreditation and the Credential Landscape" was recently released, and she led discussions about it at the Higher Learning Commission conference. She indicated that she is really excited about it, as it really puts the HLC in the forefront. She also noted that when she led the meeting of the Board, her respondent was Arthur Levine, author of *The Great Upheaval*, which has been distributed to Trustees.
- Clark State will host the annual Community College Alliance For Agriculture Advancement (C2A3) conference here in September 2022. The State of Ohio's top conservationist John Wilson will be the keynote speaker, and Director of Agriculture Dorothy Pelanda and Senator Sherrod Brown have been invited to attend.
- She is honored to speak next week to funders from foundations and Michigan community college presidents about our culture of care and trauma-informed practice.
- She attended the musical *Something Rotten* put on by Theatre Arts recently and felt that it rivaled a Broadway production, noting that it was a wonderful, lovely performance.
- Her nephew, a rising ninth grader, will be participating in the Pre-Med course offered by College for Kids this summer.

Report of the Board Chair

Chair Hall commented that seeing the graduation numbers, including the seven bachelor's degree graduates, makes him excited to participate in the ceremony. He reported that an HLC team was on campus this week for the approval of the Bachelor of Applied Science in Addiction and Integrated Treatment Studies (BASAITS), and he thanked the Trustees who were able to attend, noting that they made a huge impact on the team. Chair Hall noted that he read a recent article in the Springfield News-Sun regarding federal COVID spending, and thanked the faculty and staff who worked hard to make sure the money was distributed to students efficiently and effectively.

President Blondin provided information regarding the HLC team who visited the campus for the BASAITS visit, noting that they made note of the Board's involvement and commitment to students and the strength of the program faculty, Carin Burr and Tammy Watt. It is likely that the degree will be approved, and future approvals of bachelor's degrees will require desk reviews only. Kudos was given to Amy Sues for her tremendous work on this visit and the approval process. Official notification should be received within the next week or so, and we would like the program to start in the fall. It was noted that the head of Mental Health Services for Clark and Madison Counties indicated that she would rather hire our associate's degree graduates than students with master's degrees because our programs integrate the skills needed in the field. It was also noted that this will be the only program of its kind in Ohio and possibly the country, and we will be the only college in Ohio approved for three bachelor's degrees.

Trustees' Open Forum

Trustee McDorman commented that the Dayton Development Coalition held its annual Washington, DC Fly-In with over 100 participants, and the College was well represented by Toni Overholser and Vice President Jones, who got to introduce Representative Warren Davidson. He noted that the trip was a great opportunity for the group.

Trustee McDorman also reported that he attended the ACCT National Legislative Summit with Chair Hall and President Blondin in February, and although it was definitely much quieter on the capitol than it normally is due to many offices still operating remotely, it provided the opportunity to meet with Congressman Mike Turner in his office for 40 minutes. He also had the opportunity to meet with Representative Mike Carey, who was on his return flight, noting that he worked for Congressman Hobson previously and will most likely be similar to him and supportive of the College's efforts. It was noted that Dr. Blondin met virtually with Senators after the summit since they were unable to meet with the group while there.

Adjournment

Trustee Phillips made a motion to adjourn the meeting, and Vice Chair Ball seconded. The motion passed unanimously, and the meeting adjourned at 7:26 p.m.