

CLARK STATE COMMUNITY COLLEGE BOARD OF TRUSTEES REGULAR MEETING

Minutes January 19, 2010

The Clark State Community College Board of Trustees met in regular session in the Boardroom of the Sara T. Landess Technology and Learning Center on Tuesday, January 19, 2010. Chairman Andy Bell presided and called the meeting to order at 6:10 p.m.

Roll Call: Present: Teresa Berkshire*, Heather Corbin, Jim Doyle, Les Smithers, Élise Spriggs, Vice Chair Bill Mercurio, Chairman Andy Bell, and President Rafinski

Excused: Gary Buroker and Faye Flack

Others Present: Carin Burr*, Assistant Professor/Coordinator of Counseling Services; Ed Busher*, Dean of Student Affairs and Enrollment Management; Jane Cape, Dean of Business and Applied Technologies; Marilyn Carlson, Academic Affairs Coordinator, Greene Center; Martha Crawmer, Dean of Arts and Sciences; Kris Culp, Vice President of Advancement; Dixie Depew, Controller; David Devier, Vice President of Academic and Student Affairs; Jim Franks, Executive Director/Dean, Corporate and Public Services; Ron Gordon*, Athletic Director and Evening Administrator; Kelly Hall, Director of Institutional Planning, Research and Grants; Joseph Jackson, Vice President for Business Affairs; Jamie Minter**, Associate Director of Student Services, Greene Center; Marvin Nephew, Director of Human Resources; Amy Sues, Director of Title III Grant/Staff Senate representative; Mellanie Toles, Assistant to the President; Kathy Wilcox, Dean of Health and Human Services; Nina Wiley*, Director of Retention and Student Life

Recognition of Guests/Public Comment

Chairman Bell welcomed the guests, and President Rafinski introduced them. There were no public comments.

Approval of Minutes

Chairman Bell asked for a motion to approve the minutes of the Regular Board Meeting held on November 17, 2009. Trustee Smithers made a motion to approve the minutes as written. Trustee Spriggs seconded, and the motion passed unanimously.

Presentation

A presentation titled, "Dealing with Student Behavioral Issues" was presented by Ed Busher, Dean of Student Affairs and Enrollment Management, and the Behavior Intervention Team (BIT). Team members include Dr. Busher, Ron Gordon, Nina Wiley, Carin Burr, and Officers Steve Henson and Dave Emmel of the Springfield City Police Division.

Dr. Busher provided the background of the BIT, which began with the group's attendance at a conference in 2008. The group was introduced to the College and University Behavioral Intervention Team model, a proactive, prevention-based model that gives campuses the opportunity to get ahead of violence, while centralizing reporting, coordinating threat assessment, and orchestrating intervention. They were also introduced to a risk assessment models and methods by which to implement its use on campus. They returned to campus with a mission to adapt these models to Clark State to identify concerns or problem behaviors encountered within the campus community. Procedures were created, and information was shared with the campus community in September 2009, and by October 2009, a half-time Coordinator of Counseling position was approved and funded by Title III grant funds.

Behavioral Support Services now encompasses the BIT; a professional mental health counselor; and a peer listener program, which enables second year social work students to provide resources to students on a walk-in basis. Since Fall Quarter 2009:

- Peer listeners assisted 23 walk-in students, 12 of whom were referred by a faculty or staff member;
- The counselor completed at least one session with 13 individuals who were referred by faculty and staff through the Risk Scale Assessment form available on the intranet. Five of the individuals were referred to community counseling resources and matched with payment sources; three were provided access to other community resources for food or transportation; three were academically re-advised; one received disciplinary action; and one was referred for pregnancy support services.
- The BIT participated in four interventions with students initiated through the request of a faculty member or student who observed potentially dangerous behavior. In all cases, the intervention resulted in satisfactory de-escalation of the potentially harmful situation. It was noted that having members of the Springfield Police Division involved has been a plus.

It was noted that with the current 25% increase in enrollment, it is anticipated that requests for intervention services will likely double during the remainder of the academic year. It is also anticipated that requests will also increase as the familiarity of the intervention process increases. Additional resources will be needed to provide this extra coverage, services at all Clark State campuses, a more mobile and accessible form of communication, and the continued training and education of BIT members, faculty, and staff.

A brief question-and-answer period followed the presentation. In response to a question regarding how these incidents were handled previously, it was noted that the deans dealt with many of them on a reactive basis, whereas this program allows us to be much more proactive and reduces the College's liability by having a licensed professional counselor on the team. It also helps that there is now a network available to help instead of problems being handled in isolation.

Vice President Devier complimented the BIT members for taking on this valuable initiative on top of their regular duties. He noted that it is a great example of a group identifying a problem on campus, researching to find best practices, and then determining how best to adapt it to fit our needs.

*Teresa Berkshire, Carin Burr, Ed Busher, Ron Gordon, and Nina Wiley exited the meeting at 6:30 p.m.

Quarterly Financial Reports

The fiscal year-to-date comparison and balance sheet at December 31, 2009, and statement of restricted income and charges from July 1, 2009, through December 31, 2009, were distributed prior to the

meeting. Color charts depicting fiscal year-to-date comparisons of general fund income as a percentage of budget, general fund expenditures as a percentage of budget, and expenditures by object code as a percentage of budget were also distributed.

Vice President Jackson provided an overview of the financials, as follows:

Revenue

Ohio Board of Regents State Share of Instruction (SSI) – Will exceed budget by \$5,500 per January communication from OBR, which will be reflected on the January 31st financial reports. This assumes no cuts imposed on higher education.

Student Fees – The budget variance is a result of the enrollment increase and the unbudgeted increase in tuition that went into effect winter quarter.

Business & Industry Training and Continuing Education – Business is historically slower in the first half of the fiscal year. Revenue generated by December training/classes will be reflected on the January 31st financial reports.

Total revenue is up \$1.8 million (15.2%).

Expenditures

Instruction – Variance is a result of increased hiring of adjunct faculty due to the dramatic increase in enrollment.

Operation/Maintenance of Plant – Variance is a result of a decrease in expenses related to electric utilities, maintenance/custodial supplies, and insurance premiums.

General Administration – Variance is a result of an increase in expenses related to employee tuition reimbursements for classes taken at other institutions and fee waivers for employees and their families taking classes at Clark State.

Bookstore – Sales during the last four days of December and the first four days of January were over \$680,000. Expenses reflect all purchases for winter quarter inventory while revenue reflects sales only through December 31. Therefore, this negative position at December 31 will quickly reverse itself during January.

Commercial Transportation Training Center – Revenue generated during December totaled \$45,600. However, revenue for the year continues to lag budget. Although expenses compare favorably to budget, they totaled \$74,000 during the month of December. Recovery plan has been approved and actions underway to improve financials.

Food Service – Food service subsidy payments are tracking favorably compared to budget and compared to last fiscal year.

Greene Center Quarterly Finances

The revenue and expenditure information for 2009-2010 through December reflecting projections from the annual budget, December budget, and December actual were distributed prior to the meeting. Vice President Jackson noted the following:

Revenue

- Total revenue reflects summer and fall enrollments plus winter enrollments as of 12/31/09.
- Credit hours generated through winter quarter total 11,800 (versus 7,570 budgeted credit hours).
- There is no revenue reflected for Corporate & Public Services business generated at the Greene Center.
- The Grants revenue includes allocations from the Ohio Board of Regents for the Jobs Challenge program, the Ohio Board of Nursing for the LPN program, and the Federal Earmark.

Expenditures

- The variance for exempt salaries is due to not yet budgeting for a Corporate & Public Services program manager, which is grant funded.
- Adjunct faculty salaries expended reflect summer and fall quarters only.
- Professional fees reflect the contract for the building appraisal.
- The increase in custodial cleaning services expenses are a result of more frequent cleaning due to increased enrollment.
- The lease-building actual expenses through December include \$64,284 in ground lease payments. The annual cost of the ground lease of \$128,571 is not included in the annual budget figure.
- Expenditures for equipment will be funded from an external grant.
- The variance for marketing expenses is a result of increased activities to raise the awareness of Clark State in Greene County which was a recommendation from the advisory committee.
- The net surplus of actual revenues and actual expenses through December is overstated due to the fact that revenue figures include summer, fall and winter enrollments while expenditure figures include six months worth of expenses. The projected surplus through June 30, 2010, will be closer to the net surplus shown in the variance column.

2010 – 2011 Budget Timeline

Vice President Jackson shared the following budget timeline:

Access granted to budget managers for viewing historical data and requesting expenditures	2/1/10
Personnel budget requests	2/5/10
Initial revenue projection	2/19/10
Capital budget requests (as reflected in Strategic Plan)	3/5/10
Expenditure requests forwarded by budget managers to supervisors (Administrative Council)	3/5/10

Expenditure requests forwarded by supervisors (Administrative Council) to Executive Cabinet	3/12/10
First revision to revenue projection	3/19/10
Expenditure requests forwarded by Executive Cabinet Officer to Controller	3/26/10
Budget issues presented to Board Finance and Facilities Committee (<u>date tentative</u>)	4/6/10
Budget hearings conducted by Executive Cabinet. Discussions to include College's Strategic Plan and the University System of Ohio plan.	4/6/10 – 4/27/10
Board of Trustees action on tuition/fees for 2010-2011	4/20/10
Second revision to revenue projection	4/23/10
Draft budget presented to Board of Trustees as information	5/18/10
Further discussion/adjustments to expenditure requests and revenue projection by Executive Cabinet/Administrative Council	5/18/10 – 5/28/10
Third revision to revenue projection	5/28/10
Balanced budget reviewed with Board Finance and Facilities Committee (<u>date tentative</u>)	6/8/10
Final balanced budget presented to Board of Trustees for action	6/15/10

Joint Use Agreement with Wright State/Dayton Regional STEM School; Joint Use Agreement with Community Improvement Corporation

No capital improvement appropriations shall be released for planning or for improvement, renovation, construction, or acquisition of capital facilities if the institution of higher education or the state does not own the real property on which the capital facilities are or will be located. This restriction does not apply under the following circumstance:

In the case of an appropriation for capital facilities that, because of their unique nature or location, will be owned or will be part of facilities owned by a separate nonprofit organization or public body and will be made available to the institution of higher education for its use, the nonprofit organization or public body either owns or has a long-term (at least 15 years) lease of the real property or other capital facility to be improved, renovated, constructed, or acquired and the nonprofit organization or public body has entered into a **joint or cooperative use agreement** with the institution of higher education that meets the following requirements:

- Specifies the extent and nature of that joint or cooperative use, extending for not fewer than 15 years, with the value of such use or right to use, as to be determined by the parties and approved by the Board of Regents, to be reasonably related to the amount of the appropriations;
- Provides for pro rata reimbursement to the state should the arrangement for joint or cooperative use be terminated;

- Provides that procedures to be followed during the capital improvement process will comply with appropriate applicable state laws and rules; and
- Provides for payment or reimbursement to the institution of its administrative costs incurred as a result of the facilities project, not to exceed 1.5% of the appropriated amount.
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Joint Use Agreement – Wright State University/Dayton Regional STEM School

The state biennial operating budget (House Bill 1) contains a capital appropriation of \$750,000 to be used for improvements necessary for the Dayton Regional STEM School to begin operating in 2009. Since Clark State holds a long-term lease on the facility, a Joint Use Agreement is being drafted to facilitate funding for these improvements.

Joint Use Agreement – Community Improvement Corporation

The state biennial capital bill (House Bill 562) contains a capital appropriation of \$1.5 million. \$700,000 of this appropriation is to be used for the purchase of equipment necessary for downtown Springfield workforce re-development and job creation. Since the appropriation is under Clark State, it is necessary to enter into a Joint Use Agreement to pass these funds through to the Community Improvement Corporation which is the nonprofit arm of the Springfield/Clark County Chamber of Commerce.

Human Resources Update

Filled Positions:

Non-Exempt:

- Transfer and Articulation Specialist (.75 FTE), Dean Bays, effective December 28, 2009

Faculty:

- Norma Ragland, Instructor, Medical Assisting Program, (1.0 FTE), effective December 7, 2009

Retirements/Resignations:

- Mary Patton, Director, Career Management, (.92 FTE) effective January 29, 2010, *retirement*
- Andrew Horvath, Admissions Specialist, Greene Center, (1.0 FTE), effective January 28, 2010
- Don Swabey, Instructor, Emergency Medical Services, (.75 FTE), effective August 31, 2010

Advertised Positions/Searches/Interviews:

Non-Exempt:

- Admissions Specialist, Greene Center, (1.0 FTE)
- Office Services Clerk (1.0 FTE)
- Administrative Support (1.0 FTE)
- Admissions Office Specialist (1.0 FTE)
- Evening/Weekend Admissions Office Specialist, Greene Center (.50 FTE)

Exempt:

- Academic Advisor (1.0 FTE)

Liaison Reports

Clark State Foundation

- The Foundation fund balance as of September 30, 2009, is \$13.2 million.
- The Foundation Board of Directors did not meet in December.
- The primary focus remains the Creative Arts and Conference Center campaign to raise the \$850,000 match for the Kresge Challenge Grant. Approximately half of our proposals have been presented, and we are just past the halfway point in reaching our goal.
- The next component of the campaign is an audience mural project, which will be discussed at the January Trustees meeting. Teresa Demana is chairing this campaign, which will engage the Circle of Friends Steering Committee.
- The Finance/Audit/Investment Committee is working on an investment policy that will give greater direction to our fund managers.
- The response to the Foundation's Norwegian Christmas party and the Holiday in the City reception was excellent. We appreciate Trustees' attendance at these events.
- The Circle of Friends is seeking sponsors for their 2011 fundraiser, which will include honoring Security National Bank with the Founder's Award.

Council of Governments

- There are currently 92 children enrolled at the Early Childhood Education Center, which is 85% of capacity. Efforts continue to fill the remaining slots.
- The search for a new associate administrator is in the final stages; otherwise, the Center is adequately staffed.
- Director Kimble is working to adjust the Center budget to offset the funding lost by the termination of the Early Learning Initiative program.

Action Items

The following items were presented for Board approval:

Personnel Recommendations ~ Instructional Faculty

In accordance with established hiring procedures and after approval by President Rafinski, the following recommendation for instructional faculty is being presented to the Board of Trustees for formal approval:

New Hire:

- Norma Ragland, Instructor, Medical Assisting Program, (1.0 FTE), effective December 7, 2009

Impact on students and/or student learning:

This position will interface directly with students primarily in the Health and Human Services division.

Implications for budget, personnel, or other resources:

No impact to budget, as this position was already built into the budget.

It was requested that the Board of Trustees move to accept the personnel recommendation as indicated.

Trustee Smithers made a motion to accept the personnel recommendation as indicated. Trustee Mercurio seconded, and the motion passed unanimously.

Reimbursement Resolution

The following Resolution will enable the College to go back 60 days from its adoption and be reimbursed from bond proceeds for capital expenditures made from College funds. This document protects our ability to reimburse ourselves for any costs incurred prior to the adoption of the Bond Resolution. This Resolution complies with the reimbursement requirements of the Internal Revenue Code.

Please note that the maximum principal amount of bonds expected to be issued will be stated as \$9.5 million. This in no way obligates the College to issue bonds in this amount nor does it determine the amount to be listed in the Bond Resolution. It merely sets a not-to-exceed ceiling on the prospective bond issuance. This Reimbursement Resolution may or may not be utilized but provides a safety net pending the culmination of the bond issuance process.

RESOLUTION EXPRESSING INTENT TO FINANCE EXPENDITURES TO BE INCURRED

WHEREAS, Clark State Community College (the "Corporation") is an organization described in Section 501 (c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), for the benefit of which obligations the interest on which is excludable from gross income for federal income tax purposes ("tax-exempt obligations") may be issued pursuant to Section 145 of the Code; and

WHEREAS, the Corporation will make or has made not more than 60 days prior to the date hereof, payments with respect to the acquisition, construction, reconstruction or renovation of the property described on **Exhibit A** attached hereto; and

WHEREAS, the Corporation has concluded that it does not currently desire to incur debt to finance the costs it is about to pay; and

WHEREAS, the Corporation desires to reimburse itself for the costs associated with the property listed on **Exhibit A** attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof; and

WHEREAS, the Corporation reasonably expects to incur debt in the form of tax-exempt obligations for purposes of paying the costs described on **Exhibit A** attached hereto.

NOW, THEREFORE, be it resolved that:

Section 1. The Corporation reasonably expects to reimburse itself for all costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof in connection with the acquisition, construction, reconstruction or renovation of the property listed on **Exhibit A** attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof.

Section 2. The Corporation reasonably expects that the maximum principal amount of debt issued to reimburse the Corporation for the costs set forth on **Exhibit A** attached hereto will not exceed \$9.5 million.

ADOPTED THIS 19th day of January, 2010, by the Board of Trustees.

EXHIBIT A

DESCRIPTION OF PROPERTY

Acquisition of approximately 3.6 acres including the 51,560 square foot building located at 3775 Pentagon Blvd., Beavercreek, Ohio. Anticipated costs for this transaction include purchase price and bond issuance costs.

Impact on students and/or student learning: None

Implications for budget, personnel, or other resources: Gives the College flexibility to determine if project expenditures should be paid from existing resources or from bond issuance proceeds.

It was requested that the Board of Trustees adopt the Reimbursement Resolution as presented.

Trustee Spriggs made a motion to adopt the Reimbursement Resolution as presented. Trustee Corbin seconded the motion, and it passed unanimously.

Construction of Flood House for Regional Code Blue Project

The College is collaborating with the City of Springfield, Springfield/Clark County Chamber of Commerce, DJFS, elected officials, Department of Development, Dayton Development Coalition, and other local, state and private organizations to attract business to Springfield in the interest of economic development and job creation. Code Blue, which is an operating division of Insurance Claims Management, Inc., is strongly considering Springfield as part of its expansion plans for a redundant claims processing center. Code Blue provides outsourced solutions for insurance carriers that manifests as the management of water damage claims when an insurance policy holder has a loss. They manage a contractor network to complete repairs and audit claims to make sure a satisfactory outcome is achieved.

The College's role will be to create curriculum for Insurance Claims Specialist Certificate, which will prepare individuals to work in the specialized flood insurance claims industry. A portion of the curriculum deals with water mitigation where the student will be learning industry standards in water loss mitigation, psychrometry (the science of drying), moisture content of different structural materials, health and safety in drying structures, and how to dry structures rapidly without demolition utilizing the latest technology and equipment. Students will participate in flooding a real house with furnishings with over 1,000 gallons of water, extracting the water, and drying materials with the use of specialty equipment and meters.

This "flood house" would need to be constructed on College property. Several locations are under consideration at the Leffel Lane campus. The estimated cost of the flood house itself is \$150,000. Other costs to be incurred which are dependent on the location will include security fence, water, storm/sanitary sewer, concrete, roadway, electrical, and storage facility. Code Blue has committed to furnishing the flood house as well as providing equipment used to train students for this certificate.

In order to meet established timeframes, it will be necessary to move forward on engineering and site preparation for this construction before there is final formal assurance that the company will establish a Springfield location. In December, the Ohio Tax Credit Authority approved a 65% job creation tax credit for a six-year period. In return, the company is required to maintain operations at the site for nine years. A municipal income tax credit was contingent upon this state job creation tax credit. The City can now offer Code Blue a five-year 50% tax credit. Additional funds are being offered by the Dayton

Developmental Coalition. If the deal is finalized, Code Blue is targeting the first half of 2010 for its expansion.

Impact on students and/or student learning: Construction of this flood house will allow the College to offer a new certificate program, Insurance Claims Specialist, which will prepare individuals to work in the specialized flood insurance claims industry.

Implications for budget, personnel, or other resources: The construction project will not impact the College's operating budget. Costs will be funded from the state capital bill and other sources as mentioned above. Tuition revenue will be generated by student enrollment in the new certificate program and this revenue along with operating expenses will be included in the College's FY 2010-2011 operating budget.

It was requested that the Board of Trustees authorize the expenditure of capital funds for the construction of a flood training house.

Trustee Mercurio made a motion to authorize the expenditure of funds to contract with an engineering consultant for the sighting and design of a flood training house, including utility infrastructure, and for the Board to make a commitment to proceed with the project should Code Blue make a firm commitment to locate in Springfield. Trustee Smithers seconded the motion, and it passed unanimously.

**Jamie Minteer exited the meeting at 7:05 p.m.

Merger with Springfield Regional School of Nursing

Over the past 18 months the College has been working to bring the merger of the Springfield Regional School of Nursing (SRSN) with the Clark State nursing program to fruition. This merger potential was created by the merger of the two hospitals, the construction of the new hospital and the resulting pending demolition of the SRSN facility in 2012. With no new SRSN facility planned for construction, the Community-Mercy Health Partners (CMHP) determined to pursue an area institution to merge with the SRSN. After months of research and data collection, the CMHP management recommended to their Board on December 21, 2009, a merger with Clark State Community College. The Clark State Community College Board of Trustees now needs to approve this merger to officially authorize the merger and direct the college administration to carry out all of the details and steps required.

Impact on students and/or student learning: This merger of the SRSN with Clark State's nursing program will not adversely affect current or future Clark State students and, in fact, will provide for additional resources, faculty, and clinical slots. The current SRSN students (including the fall 2010 admissions) will remain fully housed by the SRSN and instructed by the current SRSN faculty and staff, while all admissions to the SRSN after fall 2010 will be admitted to Clark State and enter clinicals beginning January 2012, August 2012 and each January and August thereafter.

Implications for budget, personnel, or other resources: The College has agreed to accept all SRSN full-time faculty and a limited number of staff once the merger is complete. Since the merger MOU has not been finalized, budget implications can only be projected in general terms. The goal is to establish a 3-5 year plan that results in a financial break-even including start up costs.

It was requested that the Board of Trustees accept the recommendation to fully commit to the merger of the Springfield Regional School of Nursing with Clark State Community College.

Trustee Corbin made a motion to accept the recommendation to fully commit to the merger of the Springfield Regional School of Nursing with Clark State Community College. Trustee Smithers seconded the motion, and it passed 4-0. (Trustees Doyle and Spriggs abstained.)

Strategic Plan Calendar Years 2010 – 2012

Clark State Community College is committed to its mission of fostering individual and community prosperity through access to the highest quality, learning-centered education. The College's three-year 2010-2012 plan outlines 41 initiatives that strategically address issues the College faces reaching its long-term Ends established by the Board of Trustees. Aligned with Ends, these initiatives are:

Mission

1. USO

Student Success

2. Faculty Advising
3. First-Year Experience
4. Gatekeeper
5. Quarters to Semesters
6. Wright State
7. COIN: Co-op/Internship
8. Assessment System

Workforce Development

9. Regional Nurse Training
10. New Programs
11. Military
12. Workforce of the Future
13. Emergency Operations Management Center
14. Enrollment

Access and Affordability

15. College of First Choice
16. Northern District Outreach
17. Achieving the Dream: African American
18. Achieving the Dream: Latino/a
19. Developmental Education
20. Engagement
21. Online Learning
22. Early College
23. Scholarship

Operations

24. Carpe Diem
25. Accommodation Services
26. PAR: Program Accreditation and Review
27. Energy Management

28. Scheduling Software
29. CRM: Customer Relationship Management
30. Policies and Procedures
31. Balancing Act
32. e-Student Services
33. Business Continuity
34. Behavioral Support Services
35. Smart Staffing
36. Infrastructure
37. Stackables

Community Leadership

38. Creative Arts and Conference Center
39. University Center
40. College Advancement

41. Greene Center

Implications for budget, personnel, or other resources: The Plan has identified the project budget; priority projects will secure funding through the operating budget or college reserves.

It was requested that the Board of Trustees move to adopt the Strategic Plan as presented.

Trustee Mercurio made a motion to approve the Strategic Plan for calendar years 2010 – 2012 as presented. Trustee Corbin seconded the motion, and it passed unanimously.

Report of the President

President Rafinski submitted the following in a written report:

- Since the hospital's announcement of their intent to merge its program with the Clark State School of Nursing, we have been busy planning the next steps. It is expected that they will continue to admit a class in the fall of 2010, and the newly combined program would admit a class in the fall of 2011 and admit another class in the spring semester of 2012. We are currently developing an MOU (memorandum of understanding) that will dictate the timeline and activities that need to be completed to efficiently move the two programs together. As more of the details are established, I will inform the Board. Dave Weaver from Martin, Browne, Hull and Harper will be the lead on the MOU on behalf of the hospital. The Attorney General's Office will review it for us, as Joe Jackson (who typically handles all of the contracts) has a conflict of interest in his association as a hospital board member.
- It appears that the Third Frontier renewal will be on the ballot in the near future. This program is now headed by Chancellor Eric Fingerhut, and he has indicated that he would like to see a greater role for community colleges in the future.
- Effective FY 2011, Clark State will receive 5% of its funding by hitting success points, and 95% of its funding will be garnered through enrollment. This is a departure from the past way of doing business. In subsequent years, the success point funding will be increased by 5% until it stops at 20%. Statistics from a three-year average will determine the exact "success points" for this initial year of funding. We are determining a model to maximize our funding along these lines for the future, and utilizing intervention strategies to make a difference. Success points are in the developmental education arena for two possible points for 1) students who completed their first remedial course at an institution in a given year; 2) students who successfully completed a

developmental Math course and subsequently enroll in a college level Math course; and 3) students who successfully completed a developmental English course and enroll in a college level English course at a USO public college or university. Success points are also awarded for the number of students who complete their first 15 quarter/semester credit hours of college level work at that institution in a specific time period, number of students who complete 30 semester credit hours of college level work, number of degrees awarded, and number of transfer students who complete at least 15 credits with us and subsequently transfer to a four-year university in Ohio. The campus community is focused on this recommendation that will affect our future funding in a big way.

- Edison Community College will serve as the host college for a Trustee Dinner Meeting on April 6 from 6:00 to 8:00 p.m., which will provide OACC members a unique opportunity to discuss common issues with other Boards of Trustees. Clark State, Cincinnati State, Edison, Sinclair, and Southern State will participate in the Southwest group. We hope to have a sound delegation from our Board that will be able to attend the meeting.
- Our annual Charter Night event will be held on Tuesday, February 16, at a new location, Woodruff Banquet Center on Urbana Road. Invitations will be mailed in the near future with directions to the Center. Friends/spouses are encouraged to attend this celebratory event of college success over the past year in the backdrop of our history.

President Rafinski reported that after serving as OACC's fiscal agent since its inception fifteen years ago, they have decided to go out to bid for the service. We recently completed their most recent audit, which received a clean opinion.

President Rafinski also indicated that the Board of Regents is soliciting input regarding the Third Report on the Condition of Higher Education. She distributed a document outlining Kelly Hall's reactions to the three questions asked regarding the report and requested that Trustees review the documents and respond with any feedback.

Report of the Board Chairman

Chairman Bell attended the recent Statewide Trustees' Videoconference during which Chancellor Fingerhut talked about the Third Frontier Network and construction reform. He and Trustee Doyle noted that the goal of the conferences is to establish better communication with Trustees, and it is clear that Trustees are expected to set the expectation of collaboration with other institutions at their respective colleges.

Trustees' Open Forum

Trustee Spriggs inquired as to whether we have received anything about the Ohio Board of Regents longitudinal data system; President Rafinski responded that we have not heard anything about it.

Trustee Doyle reported that members of the OBR Communication Working Group were asked if they had an opportunity to discuss the draft Charter with their Boards. He will respond that the Board supports this initiative.

Executive Session – Real Estate

Trustee Spriggs made a motion to move into Executive Session to discuss real estate. Trustee Mercurio seconded, and the motion passed 6-0 by a roll call vote. Executive Session commenced at 7:25 p.m.

Trustee Smithers made a motion to exit Executive Session and return to general session at 8:10 p.m. Trustee Doyle seconded, and the motion passed 6-0.

Greene Center Purchase Option

At the October 20, 2009, Board meeting, Trustees authorized the President or her designee the authority to initiate the purchase option for the Greene Center facility. Written notice was provided to Mills Morgan Properties of the College's wish to exercise its option to purchase this facility. The College then selected an appraiser, Mills Morgan selected an appraiser and then the two appraisers selected a third appraiser. The three appraisal reports are complete and have been shared with the College and with Mills Morgan. Subsequent discussions have been held regarding assumptions utilized in the appraisals and additional discussions continue. The value arrived at by the three appraisal companies are within 10% of each other and are within the range that the College anticipated being the value of the property. The appraisals have been shared with the subcommittee of the Board of Trustees that has been appointed to work through this process with College staff.

The next steps in the process are to mutually agree upon a selling/purchase price, determine financing, and prepare the purchase contract and other documents necessary to consummate the transaction.

Impact on students and/or student learning: The Greene Center facility has had a positive impact on the surrounding community as shown by the continuing increase in enrollment during the three years it has been in operation.

Implications for budget, personnel, or other resources: The budget impact of this transaction depends on the purchase price and the method of financing. Annual debt service payments will be incorporated into the College's operating budget. All other operating expenses related to the facility are already included in the annual operating budget.

It was requested that the Board of Trustees authorize the President or her designee to exercise the purchase option included in the lease agreement dependent upon final negotiated purchase price and financing plan.

Trustee Smithers made a motion to authorize the President or her designee to exercise the purchase option for the Greene Center included in the lease agreement dependent upon the final negotiated purchase price and financing plan, and potential purchase of the land described in the ground lease. The motion was seconded by Trustee Doyle, and the motion passed 5-0. (Trustee Mercurio abstained.)

Adjournment

Trustee Smithers made a motion to adjourn the meeting. Trustee Doyle seconded, and the motion passed unanimously. The meeting adjourned at 8:13 p.m.