



## BOARD OF TRUSTEES REGULAR MEETING

Minutes  
January 18, 2022

The Clark State College Board of Trustees met in regular session in the Sara T. Landess Technology and Learning Center Boardroom with the majority of guests attending virtually via LifeSize due to the COVID-19 pandemic on Tuesday, January 18, 2022. Board Chair Kyle Hall presided and called the meeting to order at 6:00 p.m.

### Roll Call

*Present in Person:* Jim Doyle, Maurice McDonald, Brad Phillips, Chairman Kyle Hall, Vice Chair David Ball, and President Jo Alice Blondin

*Present Virtually:* Andy Bell, Sharon Evans, Mike McDorman, and Peggy Noonan

*Others Present in Person:* Dr. Matt Franz, Senior Vice President of Technology, Safety and Strategic Initiatives; Dr. Tiffany Hunter, Provost/Vice President of Academic Affairs; Crystal Jones, Vice President for Marketing, Diversity and Community Impact; Dr. Dawayne Kirkman, Vice President of Student Affairs; Toni Overholser, Executive Director of the Clark State Foundation; Doug Schantz, Vice President for Business Affairs; and Mellanie Toles, Executive Assistant to the President and Coordinator of Special Projects

*Others Present Virtually:* Cami Akey, Coordinator of Student Services, Greene Center/SOAR participant; Dan Ayars, Director of Facilities, Operations and Maintenance; Dr. Travis Binkley, Associate Dean, Academic Services; Dr. Sharon Bommer, Dean of Business and Applied Technologies; Kierre Brown, Instructor, Business and Applied Technologies; Mark Brown, Adjunct Faculty, Arts and Sciences/SOAR participant; Katherine Cass, Instructor, Health, Human and Public Services; Lori Common, Assistant to the Vice President for Marketing, Diversity and Community Impact; Adam Curtis, Risk and Emergency Management Coordinator; Scott Dawson, Associate Professor, Arts and Sciences/Faculty Senate President; Dr. Arly Drake, Assistant Professor, Business and Applied Technologies/SOAR participant; Eric Ebbs, Client Support Technician/Staff Senate President; April Erion, Clark State graduate; David Farrell, Senior Staff Accountant; Lynn Geist, Assistant Professor, Business and Applied Technologies; Darryl Grayson, Project Manager, H1B One Workforce Grant; Dr. Christopher Green, Assistant Dean, Health, Human and Public Services; Breion Hawkins, Diversity Coordinator; Asiah Jeffries, Client Support Technician/SOAR participant; Tina Jones, Staff Accountant; Senti Longkumer, Assistant Dean, Arts and Sciences; Kathy Nelson, Controller; Kelly Neriani, Senior Institutional Research Analyst; Dr. Patience Olajide, Assistant Professor, Health, Human and Public Services/SOAR participant; Dr. Adam Parrillo, Assistant Dean of Business and Applied Technologies; Gerritt Smith, Director, Workforce and Business Solutions; Nicholas Sparrow, Student Services Coordinator; Michael Stitts, Professional Development Coordinator, Academic Affairs; Dr. Rhoda Sommers, Dean of Health, Human and Public Services; Amy Sues, Dean, Institutional Effectiveness, Planning, Assessment, and Accreditation; Mary Adelaide Taylor, Director, Nursing Program; Nina Wiley, Dean of Student Engagement and Support Services; Desiree Williams, Director of the Center for Teaching and Learning; and Mia Yaniko, Education Section Chief, Ohio Attorney General's Office

## **Recognition of Guests**

Chair Hall welcomed guests and asked members of the media to identify themselves. Provost Hunter introduced Desiree Williams, the new Director of the Center for Teaching and Learning who started last Wednesday, noting that we are very happy to have her on board. Vice President Jones introduced Breion Hawkins, the new Diversity Coordinator who started today, noting that this position is another example of how dedicated our leadership is to diversity and inclusion.

## **Public Comment**

There were no public comments.

## **Conflicts of Interest**

No conflicts of interest were reported.

## **Student Success Story**

Dr. Travis Binkley, Associate Dean of Academic Services, introduced recent Clark State graduate April Erion who finished her transfer degree and transferred to Wright State University, noting that she has a great story of overcoming many obstacles.

Ms. Erion reported that she is 27 years old who was incarcerated a couple of years ago on a drug-related charge. She had become an intravenous drug user by the age of 17 yet somehow still graduated high school. She spent the following 10 years in and out of jails and rehabs across the country. Her mom tried to get her enrolled in college, and many schools declined, but finally she got in touch with Dr. Binkley, who went in to her locked down facility to get her testing done. Ms. Erion was released in December 2019 and was ready to start classes full-time in the Spring. She completed her degree in two years and transferred to Wright State, although she wished she could have stayed at Clark State longer.

Ms. Erion is an English major whose long-term goal is to go to law school. She gave special thanks to Dr. Binkley, adding that she could not have done this without him.

Chair Hall thanked Ms. Erion for sharing her very inspiring story and wished her continued success.

## **Brief Data Story**

Provost Hunter reported that in an effort to ensure that everyone remained aware of where the College stood in regards to our COVID-19 positive cases, she and Dr. Franz worked diligently throughout the fall 2021 semester to monitor the number of confirmed positive COVID-19 cases. The college community was updated on a weekly basis as it informed the decisions that were made as it related to our workforce, classes, labs, and clinical experiences. As of December 20, 2021, at the end of the fall semester, the total number of cases was 118, with 92 being students, and 26 being faculty and/or staff. As cases presented, we continued to follow our established internal processes as well as connecting with the appropriate public health agencies to ensure that all safety protocols were followed and adhered to throughout the semester. Dr. Hunter noted that since January 5, 2022, we have had 8 positive cases.

## **Approval of Minutes**

Chair Hall asked for a motion to approve the minutes of the Regular Board Meeting held on October 19, 2021. Trustee Doyle made a motion to approve the minutes as written; Vice Chair Ball seconded, and the motion passed unanimously by a roll call vote.

## **Board Finance and Facilities Committee Report**

The Board Finance and Facilities Committee met on January 11, 2022, at 8:00 a.m. in the Sara T. Landess Technology and Learning Center Boardroom, as well as virtually via Lifesize. Those present included Andy Bell, Committee Chair; Kyle Hall, Board Chair; Trustees David Ball, Jim Doyle, Sharon Evans, Peg Noonan, and Brad Phillips; Dr. Blondin, President; Dr. Tiffany Hunter, Provost and Vice President, Academic Affairs; Dr. Matt Franz, Senior Vice President, Technology, Safety and Strategic Initiatives; Dr. Dawayne Kirkman, Vice President of Student Affairs; Doug Schantz, Vice President for Business Affairs; Toni Overholser, Director, Foundation; Kathy Nelson, Controller; Arly Drake, SOAR Participant; Susan Kelly, Recorder. Agenda items included:

- Call to Order – Chair Bell
- Roll Call - Recorder
- Approval of November 9, 2021 Meeting Minutes - ACTION
- Quarterly Financial Report - Schantz
- Quarterly Greene Center/REACH/Ohio Hi-Point/PAC/HBC Financials - Schantz
- Quarterly HEERF Funds Update - Schantz
- FY 2023-2024 State of Ohio Capital Budget - Schantz
- Comprehensive Master Plan Update – Schantz
- Greene Center Bond Update – Schantz
- Auditor of State RFP Update – Schantz
- Rhodes Hall/Applied Science Center Renovation Project/Fire Station Project Update – Schantz
- Holidays Observed Policy Update - ACTION
- Open Discussion
- Next Meeting – March 8, 2022, 8:00 a.m., TLC 113 Boardroom/Virtually via Lifesize

## **Quarterly Financial Report through December 31, 2021**

The Revenue/Expenditure report along with the Balance Sheet, Statement of Reserve Activity and the Statement of Restricted Income and Charges were distributed to Trustees prior to the meeting. The following was noted:

### Revenue

State Share of Instruction (SSI) – The FY 2022 budget is based on course completion (50%), success points (25%) and completion milestones (25%).

Student Fees revenue represents Fall Semester through December 31. Fall Revenue is lagging in comparison to what was budgeted for the semester. Spring semester registration is currently underway. The Office of Enrollment/Admission is taking a multi-pronged approach to implementing strategies in an attempt to have a favorable impact on Spring semester enrollment.

Workforce Non-Credit Training revenue is currently running below budget, but anticipated to gain some traction as the year progresses.

Performing Arts Center (PAC) ticket revenue is currently ahead of budget as they have recently opened after a year-long closure due to the pandemic. HBC/PAC Rental revenue is currently below budget.

Total revenue is up \$308,100 (2.2%) from the previous fiscal year.

#### Expenditures

Most general fund expense categories as well as expenditures by object code categories are tracking favorably with budget.

Total expenses are up \$2.8M (23.2%) over last year. This year we increased our operating budget in anticipation of a return to campus, after reducing it in fiscal year FY 2021. HEERF funds also helped offset our expenses last year. Occupancy and Communication expenses are higher this time of year due to early spending for maintenance contracts, insurance and the Greene Center Bond principal payment. By function, these affect Academic, General Expenses, General Administrative, and Operation/Maintenance of Plant.

#### Auxiliary Enterprises

Bookstore – The year-to-date deficit is a result from partnering with the virtual bookstore, eCampus, and basing the budget on expectations of anticipated sales before Fall enrollment decline.

Commercial Transportation Training Center – Revenue and expenses are reflecting a deficit. They have recently opened a new testing site in their current space which will lead to a more robust service for our students in this program.

Parking revenue is up slightly. Expense is high due to planned parking lot repaving at the Brinkman Educational Center.

Food Service expenses are minimal due to the closing of the Eagle's Nest due to the pandemic. But vending options are still available. Clark State is currently in discussion with Fresh Abilities and is tentatively planning for a soft start of their services in February.

#### Balance Sheet

Total current funds have decreased by \$2.3 million (10.7%) compared to the second quarter of FY 2021. This decrease is a result of an decrease in Receivables due to timing of draws for restricted funds.

Total Investment in Plant fund balance has decreased \$6.5 million (16.3%) due to the payoff of the Greene Center bond. Depreciation in fiscal year 2021 offset any gains in capital we incurred during the year. Rhodes Hall renovations continued into FY 2022.

#### Restricted Statement

The restricted budgets along with the grantor stipulations were approved by Trustees at the September 2021 Board Meeting.

Any grants where the expended/encumbered amount exceeds the received amount are because funding is on a reimbursement basis. Many programs require quarterly billings, which will go out during the month after quarter end. The student financial aid Pell grants are drawn monthly on the 15<sup>th</sup>.

Descriptions of all of these programs were distributed to Trustees prior to the meeting.

### Statement of Reserve Activity

Total ending balance for December 31, 2021 was \$11,148,837. The primary activity involved deferred maintenance, Sonography lab, and the payoff of our Greene Center bond.

### **Greene Center/REACH Center/Ohio Hi-Point/Hollenbeck Bayley Center/Performing Arts Center Quarterly Financials**

#### *Greene Center, REACH and Ohio Hi-Point*

The Greene Center, REACH and Ohio Hi-Point reports were originally created to show the revenue and expenses related to their respective location. Most expenses are tracked separately, but the revenue is not. Reports reflect financials through December 31, 2021.

#### Revenue:

Budget for State Share of Instruction for each location has been calculated based on budgeted credit hours for each location for fiscal year 2022. The Greene Center is calculated at 10.6% of the overall disbursement. REACH is calculated at 0.8% of the overall disbursement. Ohio Hi-Point is calculated at 1.3% of the overall disbursement.

Budget for Student Tuition is computed using expected enrollment for FY 2021-22. Actual Student Tuition is based on actual credit hours reported from Institutional Research and multiplied by \$165.33 per credit hour. Classes continue to be largely online at these locations and actual credit hours reflect mostly face to face courses. Each location is being monitored for transition to more face to face courses and program mix.

#### Expenditures:

Expenditures were rolled-up to match categories currently used for financial reporting.

#### *Performing Arts Center and Hollenbeck Bayley Center*

In an effort to raise awareness on the financial operations of the Performing Arts Center (PAC) and the Hollenbeck Bayley Conference Center (HBC), quarterly financial reports will be provided to the Finance and Facilities Committee of the Board.

In addition, the leadership team at the PAC/HBC has implemented a multi-year plan to better align program revenue with operating expenses. Progress on that endeavor will be reflected in the quarterly reports.

### **Budget Timeline 2022-2023**

New Budget Advisory Council first meeting	1/20/22
Access granted to budget managers for viewing historical data and requesting expenditures	2/1/22
Budget Advisory Council meets	2/24/22
Expenditure requests forwarded by budget managers to Controller	3/7/22
Lab Fees to Controller	3/11/22
Initial revenue projection	3/15/22
Budget assumptions presented to Board Finance and Facilities Committee	3/8/22
Budget Advisory Council meets	3/24/22

Expenditure requests forwarded by Controller to Executive Council	4/4/22
Update Finance Committee on Budget Status	4/12/22
Updated revision to revenue projection	4/12/22
Budget Advisory Council meets	4/28/22
Preliminary Budget presented to Board Finance and Facilities Committee	5/10/22
Board of Trustees action on tuition/fees for 2022-2023	5/17/22
Budget Advisory Council meets	5/26/22
Balanced budget reviewed with Board Finance and Facilities Committee	6/14/22
Final balanced budget presented to Board of Trustees for action	6/21/22

## Human Resources Update

The following actions are for non-exempt employee positions only. The open/advertised positions cover all faculty and staff, both exempt and non-exempt.

### *New Hires:*

- Zuzana Fowler, Instructional Support Specialist, Academic Affairs, effective 11/9/21
- Michael Stitts, Professional Development Coordinator, Academic Affairs, effective 11/15/21
- Kay Seale, Mail Services Clerk, Business Affairs, effective 12/6/21
- Gerold Cox, 3<sup>rd</sup> Shift Custodian, Physical Plant, effective 12/13/21
- Destiny Smith, Library Reference Assistant, Academic Affairs, effective 1/4/22
- Andrea Fulton, Administrative Assistant, Academic Services, effective 1/17/22

### *Retirements:*

- Kathleen Day, Mail Services Clerk, Business Affairs, effective 1/1/22
- Judy Johnson, Reference Librarian, Academic Affairs, effective 1/1/22
- Angela Henry, Library Reference Assistant, effective 1/1/22
- Debbie Nichols, Math Emporium Specialist, effective 1/1/22

### *Departures/Resignations:*

- Teresa Kelble, Payroll Specialist, Business Affairs, effective 10/14/2021
- Laura Siemon, HR Assistant, Business Affairs, effective 10/29/21
- Mark Kuruzovich, Custodian, Physical Plant, effective 11/5/21
- Jason Wearly, Library Circulation Specialist, Academic Services, effective 12/1/21

### *Open/Advertised Positions:*

- Commercial Transportation Coordinator
- ASL Faculty
- Computer Software Development Faculty and Program Coordinator
- Geospatial Technologies Faculty-Coordinator
- Payroll Assistant
- Academic Services Administrative Assistant
- Instructional Faculty – Practical Nursing
- Copy Center Associate
- Purchasing and Administrative Specialist
- Youth Program Coordinator
- Director, Conference Services

## Higher Education Emergency Relief Fund (HEERF) Updates

As of December 31<sup>st</sup>, Clark State had distributed \$4,889,130 of HEERF funds directly to students (up to \$1,500 to each qualified student each semester) to promote their success and achievement of their educational goals throughout the pandemic. Clark State will continue to provide HEERF funding to students in subsequent semesters until all available funds have been distributed.

Outside of this direct distribution of support/funds to students, the top priorities for Clark State's use of the remaining HEERF funds has been to deploy them on initiatives that promote the safety and well-being of our students, staff, and faculty during the pandemic and on technology infrastructure investments that support a continuous uninterrupted learning experience for our students.

To date, we have spent nearly \$1.5 million dollars on technology infrastructure enhancements including: virtual classroom audio/visual set-ups, loaner laptops, disaster recovery/system resiliency systems, online tutoring/testing, virtualized desktops, electronic document storage, data fiber runs, virtual labs, and internet bandwidth expansion. In addition, we will be investing over \$3.5 million dollars in HVAC upgrades across campus that will allow us to bring more fresh air into our facilities and promote better air quality throughout, which mitigates the spread of Covid-19.

### Clark State College HEERF Budget & Expenditures - Summary as of December 31, 2021

	<u>HEERF I</u>		<u>HEERF II</u>			<u>HEERF III</u>		
	Budget	Spent	Budget	Encumbered	Spent	Budget	Encumbered	Spent
<b><u>Academic Affairs/Student Services</u></b> Online Learning Support, Online Tutoring/Testing, Virtual Labs, CRM platform	\$ 1,457,313	\$ 1,457,313	\$ 995,116	\$ 141,014	\$ 554,914	\$ 341,299	\$ 168,278	\$ 29,328
<b><u>Facilities</u></b> PPE, Air Quality Initiatives, Contact Tracing/Access Controls	\$ -		\$ 868,750	\$ 229,711	\$ 552,475	\$ 3,525,000	\$ 2,384,753	\$ 163,840
<b><u>Technology</u></b> Virtual Classrooms, Laptops, Disaster Recovery/System Resiliency, Virtualized Desktops, Electronic Document Storage	\$ -		\$ 771,664	\$ -	\$ 415,652	\$ 747,686	\$ 45,000	\$ 587,226
<b><u>Indirect Cost/Lost Revenue</u></b>	\$ -		\$ 2,746,657	\$ -	\$ 2,746,657	\$ 1,057,791	\$ -	\$ -
<b><u>Miscellaneous/Other</u></b>	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>Student Grants</u></b>	\$ 1,457,314	\$ 1,457,314	\$ 1,457,314	\$ -	\$ 1,457,314	\$ 6,085,191	\$ 4,110,689	\$ 1,974,502
<b>Totals</b>	<b>\$ 2,914,627</b>	<b>\$ 2,914,627</b>	<b>\$ 6,839,501</b>	<b>\$ 370,725</b>	<b>\$ 5,727,011</b>	<b>\$ 11,756,967</b>	<b>\$ 6,708,720</b>	<b>\$ 2,754,896</b>

\*Not included above: supplemental Strengthening Institution Programs funds for student support: \$929,243

## Achieving the Dream Update

Clark State College joined the Achieving the Dream Network (ATD) in June 2020, and the College has benefited greatly through its participation. An Executive Summary detailing Fall 2021 ATD activities follows:

The ATD Coaches visited Clark State College on October 11 and 12, 2021. They met with each of the ATD Teams, the Core Team, Data Team, Course Completion Team and Onboarding Team. Additionally they met with the Board of Trustees, Executive Leadership, and faculty. The ATD Coaches are scheduled to return March 7 and 8, 2022, for their Spring visit.

The ATD Core Team has been supporting the other teams by coordinating the ATD Coaches visit and recruiting faculty and staff to attend the February 2022 ATD DREAM Conference.

The ATD Data Team has been supporting both the Course Completion Team and the Onboarding Team. For the Onboarding Team, Data co-chair Kelly Neriani has supported them by providing the following:

- The FA20 and SP21 New Student Enrollment Funnel (Application to Enrollment at census) was disaggregated to see if there were disparities in enrollment among various populations of students and where the drop-off points may be.
- The FA20 and SP21 courses dropped by Week (starting at Week 3) were disaggregated to see if there were disparities in course withdraws among various populations of students and where the drop-off points may be.
- FA21 courses were analyzed to look at which courses had the highest 'W' rates and highest non-completion rates.
- FA21 dropped courses were analyzed to look at why students withdrew (drop reason).

Co-chair Chan Siriphoka has continued to work with faculty on understanding their data. The ATD Data Team will fully support the work of the ATD Course Completion Team once the respective strategies have been determined. Furthermore, Kelly Neriani and Sean Dodge have met with the ATD Coaches to discuss the value of re-introducing Power BI.

The ATD Course Completion Team has finalized its membership for the 2021-2022 Academic Year. Kierre Brown and Dr. Robert Derr have been assigned as the co-chairs for the ATD Course Completion Team. The co-chairs are developing goals for the committee and will share them during the January ATD Course Completion Team meeting. Furthermore, the respective faculty are in the process for further defining their strategies. Strategies include researching best practices to reduce equity gaps and improve course success, and piloting best practices. Activities include identifying moments in the semester when students drop courses and looking at high enrolled courses for patterns.

The ATD Onboarding Team meets every Friday afternoon and continues to work on the strategies developed for the ATD Action Plan. Fall 2021 activities include:

- Increase yield of new students-Ron has implemented our new onboarding model and it is helping with new and returning students as our conversion rate is up 5% from last year (e.g., applicant to registration).
- Revise and improve New Student Orientation. Travis and Tiffany have worked very hard on this (e.g., incorporating videos and more). The new version will be ready to go "live" by the end of February.
- Develop a revised set of "steps of enrollment". Dr. Kirkman completed this for New Students, as well as for Returning and Continuing Students.
- Train frontline staff on holistic onboarding processes. Heather Bright has completed training with Student Employees; the process is ongoing.
- Increase the number of students accessing mental health services. Arlie Ray started in December and he will spend his time in Beaver Creek and Springfield.
- Increase the number of students accessing the financial literacy program. Nina is working with Student Connections to pilot a Financial Literacy program for our students. Student Connections is also the agency that works with our students with outstanding loans.



### *Strategy 3 Improve Enrollment Efficiency to Grow Enrollment*

- Increase in conversion of prospective students to admitted and from admitted to registered students. Travis is working with Enrollment Builders on Customized Student Advising and Retention Plans. And, a survey on student experience.
- Purchase and implement CRM; implementation this January.
- Facilitate a culture change of paying on time; implementation this March with Summer Registration (the first deregistration will be before the start of the semester).
- Increase the number of students applying for financial aid and scholarships. Victoria's team has been present at all of our Fall and Spring Registration events. They will also be part of our Graduation Events in April.

### *Equity and Data*

- Establish a plan to increase percentage of overall minority female and minority male applicants of 25% to mirror overall applicants at 30% (data on applicant to enrollment at census)—with a major emphasis of FAFSA completion. Piloting with Vantage Aging.
- Establish a plan to provide more support to students in Week 5 (particularly minority students) and Week 11 (data on drops by week). Piloting with TIP and Call Campaigns.
- Establish a plan to decrease withdrawal rates after reviewing data on why students are dropping (e.g., conflicts with work/class too demanding). Piloting with Michael Key and Tutoring

An internal meeting with the ATD Coaches is set for Tuesday, March 8, and an overview of this meeting will be discussed at the March Board of Trustees' meeting.

### **Enrollment Updates and Activities**

#### New and Returning Students

From Spring 2022 Registration Statistics (1/4/2022): New is (14%) and Returning is (7%). The Admissions Team outreach included:

- Campus Group Visitation Days, 4 and Other events, 13
- College Credit Plus Visits, 4
- College Fairs, 6 (the OACAC did not run any in-person college fairs this fall)
- Lunch Room Visits, 5
- High School Visits, 15
- High School Hours, 19
- Second Chance Grants, 5 students have been awarded

#### Continuing Students

Continuing is (-8%). In addition to normal outreach activities, the following initiatives were added:

- Two major registration kickoff events on October 19 and 20 at all locations
- Five registration events at each of our locations on Wednesdays on November 3, 10, and 17; December 1 and 15
- Offered ten \$1,000 scholarships for students who registered between October 18 and December 23
- Communication to students about these opportunities through email, text, phone calls and Blackboard
- Admissions and Advising teams led several call campaigns.

#### College Credit Plus (CCP) Students

CCP is (-16%). CCP is trending similar to our fall enrollment.

- Nineteen high schools have been entered.

- Eight high schools have submitted partial rosters, but we are waiting on additional rosters from these schools.
- There are eight outstanding schools that will turn in rosters before the start of Spring Semester.

### Moving Forward

Work on enrollment initiatives is an ongoing priority for all areas of Student Affairs. A team of leaders from Student Affairs, Marketing, and Business Affairs meets every Monday morning, as well as bi-weekly to work through Clark State's Strategic Enrollment Management Plan. From these meetings, we have all worked to improve the College's enrollment experience for new, continuing, and returning students by focusing on improving mental health services for students and improving enrollment efficiency to grow enrollment.

- With that, our new onboarding model is really helping with new and returning students as our conversion rate is up almost 4% (e.g., applicant to registration).
- A team has worked on revamping our scholarships to first dollar for CCP, Tech Prep, and Trustee.
- A team is also working on three major enrollment events in April with our three schools in Arts and Sciences, Business and Applied Technology, and Health, Human and Public Services.

### **Counseling Services Update**

#### Number of Crisis Interventions/Counseling Sessions

A total of 307 crisis interventions/counseling sessions were provided this semester. Additionally, the Peer Recovery Support Provider, Roseann Terbay, provided ongoing support to 30 students (typically weekly contact). Our new counselor, Arlie Ray, started December 13; he provided several crisis interventions his first week and started scheduling new referrals. The majority of students were referred by faculty. Other common referral sources included TRIO staff, CARE team, Office of Student Support, Office of Accessibility, and Advising.

Counseling Services continues to see a rise in significant mental health problems (Bipolar Disorder, PTSD, and Major Depression) in students. In most cases, students have not received treatment for these issues or have not maintained treatment. Also, there has been a significant increase in interventions related to domestic violence.

Common off-campus referrals from Counseling Services included family physicians, health clinics, 12-step groups, community mental health services, and domestic violence agencies. TRIO, Accessibility Services and the Office of Student Support were the most frequent campus referrals. Immediate referrals and close communication with other service providers continue to be extremely important, especially when mental health symptoms are impacting academic performance. The importance of having quick access to services is highlighted this semester; several students performing poorly in their classes due to mental health symptoms were able to improve their grades significantly with accommodations.

In some cases, students were not referred until close to the end of the semester or they did not elect to start counseling until their symptoms/issues were very severe (significantly impacting their academic functioning). Increased outreach activities, such as classroom visits, will be planned to counter this barrier of late referrals, which may be due to lack of awareness of available resources.

#### Case Examples:

- A 26-year-old female student was struggling (below passing test scores) in her rigorous program. Faculty inquired about the decline in her scores and promptly referred her to Counseling Services. It

was determined that the student had persistent anxiety symptoms, along with a history of trauma. Her diagnosis of Generalized Anxiety Disorder qualified her to receive accommodations, and she was referred to Office of Accessibility. She received accommodations for her last three exams and ultimately passed the class. Her success was influenced by the immediacy of referrals and her desire to seek help quickly.

- A 19-year-old female, in her first semester, was referred by an instructor because she seemed inattentive and nonverbal in class; it was felt “something was seriously wrong.” The student was experiencing significant emotional distress and felt “lost” on campus. She was a survivor of repeated trauma in childhood. She received counseling and ongoing peer recovery support services. Her symptoms were severe at times, and she would dissociate frequently and stay in the Counseling Services office for hours at a time, until she felt safe and connected again. She was also absent for several weeks. Remarkably, with ongoing emotional support and understanding instructors, she completed four classes successfully and is working on one incomplete class.

#### Retention:

Eighty-one percent (81%) of students served by Counseling Services this semester enrolled for spring semester or completed their degrees. For those not returning, the reasons include academic problems, worsening of mental health conditions, severe life stressors, and interference from abusive partners.

#### Outreach/Training/Prevention Activities:

- Distributed mental health resources at Week of Welcome events
- Suicide Prevention Awareness week was September 7-10; during that time, we distributed educational and prevention information, treatment resources, and hotline information at campus locations.
- QPR Suicide Prevention training was provided to 61 campus members during September and October (five trainings offered—three in person and two virtual).
- In conjunction with the SVPT, we coordinated “The Clothesline Project” for domestic violence awareness and prevention. Decorated t-shirts and crisis resources were on display October 11-15 at Springfield and Beaver Creek locations.
- National Depression Screening Day was October 7. Campus members could complete a screening and/or receive information about depression and treatment resources. Twenty (20) students completed a screening and received immediate intervention if depression was suspected (one screened positive for suicidal thoughts).
- In conjunction with the SVPT, Active Bystander Intervention trainings were offered October 19, 20, and 22. Forty (40) campus members completed the training.
- Presented “Success and Self-Care” with Callie Cary-Devine at the Student Leadership Conference October 29
- Panel member for SOCHE Board of Trustees meeting November 19 on the topic Young Adult Mental Health
- Presenter for RN orientation One Step Ahead: What You Need to Know Before Starting the RN program (led by TRIO, Katie Rismiller, and Sarah Hagenbuch) on December 11
- Presented “Applying Trauma Informed Skills” with Dominic Strodes for faculty’s Success Days on December 13

#### **Technology, Safety, and Strategic Initiatives Updates**

##### Technology

- We are scaling up internal training to prepare to support students, faculty, and staff both in person and remotely.

- In collaboration with the Center for Teaching and Learning, several training opportunities have taken place for key systems like Colleague UI, Self-Service, and Informer. These have been very popular with plans to add more training options.
- All software systems now comply with and display people's preferred first name. Where regulatory, legal, or compliance issues require the use of a legal name, both names are stored and used where appropriate.
- Our Slate deployment continues with stakeholder groups on campus working with our implementation partner Ferrilli.

### Safety

- We continue to work closely with county health departments to ensure we have the latest information available and share it consistently throughout the campus community as we prepare for students to return to classes.
- We are developing a calendar of scheduled training opportunities for faculty and staff.
- Access control system (Salto) project is continuing to make progress. All exterior doors at Clark State buildings except the Performing Arts Center are now electronically controlled. A total of 161 doors have been moved over to electronic locks. There are plans to include the remainder of the campus this year.

### Strategic Initiatives

- Several new meetings of the Strategic Planning and Resources Council (SPARC) are planned to begin preparing for the completion of the 2017-2022 plan and revisions to develop the foundation for the 2022-2027 plan. Initial discussions have begun to lay groundwork for looking ahead to the year 2027 and ensuring the College's Strategic Plan is ready to meet the needs for the future. Additionally, team members are considering what, if any, changes may need to be made to our foundational documents in order to get feedback from the campus.
- The next College-Wide Strategic Planning Day is scheduled for April 22, 2022.
- The remainder of the SPARC meeting dates this academic year will be:
  - February 22, 2022
  - April 22, 2022

### **Foundation Update**

The Foundation annual campaign began in November. We appreciate the generosity of the Board and thank those who have supported our efforts. Our community has been very generous with their support, and we are exceeding last year's to date (July-January) totals by more than \$60,000. We have had five new scholarships established this year. Last year's fundraising totals were the highest in five years, and we hope to exceed those totals this year. The Foundation held its board retreat in November and began developing our strategic plan for the next three years. Once the plan is formalized, it will be shared with the Board of Trustees.

Project Jericho was awarded another grant from The Turner Foundation for the January-December 2022 grant period. This grant supports community art (Chalkfest and public art) and youth programming. Project Jericho received over \$17,000 in donations in December 2021 from a local trust and stakeholders, bringing their annual total for private contributions to a sum greater than the entirety of the 2021 fiscal year. In December, Project Jericho collaborated with Clark County Department of Job and Family Services to host another drive-through holiday party for adoptive and foster families in Clark County. Over twenty families

were given gifts, books, Lee's Famous Recipe gift cards, cookies, and a take-home gingerbread house kit to honor the annual Project Jericho tradition.

Clark State visits have been scheduled with the Scholars' school districts. These visits will occur for each grade level. Activities include program exploration and college preparedness activities. Seniors from Springfield, Graham, and Urbana have begun the enrollment process at Clark State. We are still in need of additional mentors for our high school scholars.

### **Marketing, Diversity, and Community Impact Update**

- Marketing:
  - Spring campaigns continue this month.
  - The Marketing report was distributed to Trustees prior to the meeting.
  - Preparing for the virtual Charter Night celebration
  
- Diversity:
  - Hired new Diversity Coordinator Ms. Breion Hawkins
  - The Diversity Committee collaborated with Student Affairs and the Men of Clark State to host the Student Leadership Conference.
  - Hosted Mr. Tray Huntsman as a speaker to observe Dr. Martin Luther King and invited Clark State employees and students to the 2<sup>nd</sup> annual MLK Day YouTube Event, "Mental Health Check!" hosted by the Young Black Physicians Association
  
- Workforce and Business Solutions:
  - The Commercial Transportation Testing Site reached full capacity in December.
  - Mrs. Tracy Yates has been hired as the Business Development Manager.
  
- Performing Arts Center (PAC) and Hollenbeck Bayley Creative Arts and Conference Center(HBC):
  - Ticket sales are picking up. Two shows in December were sold out!
  - Overall, the PAC was busier in December than ever before. There were shows 10 out of 20 evenings.
  - We added Roy Orbison and Buddy Holly - Rock N' Roll hologram dream tour to the season on February 24, 2022.
  - This HBC hosted a couple of staff parties and the Ohio Virtual Academy Testing safely.
  - Ticket sales reports were distributed to Trustees prior to the meeting.

### **Action Items**

The following items were presented for Board approval:

#### ***Personnel Recommendations – Exempt Employees***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for exempt employees are being presented to the Board of Trustees for formal approval:

#### ***New Hires:***

- Stephen Williams, Project Director-ARCTOS Project (grant funded), Academic Affairs, effective 11/29/21

- Brandon Mooney, Career Navigator, Academic Affairs, effective 11/29/21
- Arlie Ray, Mental Health Counselor, Student Services, effective 12/13/21
- Nicolas Sparrow, Coordinator, Student Services Bellefontaine, Student Affairs, effective 12/13/21
- Desiree Williams, Director, Center for Teaching and Learning, Academic Affairs, effective 1/10/22
- Breion Hawkins, Diversity Coordinator, Marketing, effective 1/10/22

*Personnel Change:*

- Tracy Yates, Business Development Manager, Marketing, effective 1/18/22, from Director of Conference Services, Performing Arts Center

*Departures/Resignations:*

- Cameron Bonner-Walker, Scholarship and Mentor Coordinator, effective 11/15/21
- Brittany Briggs, Assistant Director, Center for Teaching and Learning, Academic Affairs, effective 12/3/21

Impact on students and/or student learning:

- The Project Director, ARCTOS Project leads all efforts to develop new training models that will enable the U.S. aerospace supply chain to rapidly and successfully transition to a digital manufacturing environment in support of defense and dual-use manufacturing needs (grant funded).
- The Career Navigator position fosters and manages partnerships with community agencies and businesses to provide employment opportunities and career advancement for underemployed and unemployed students in the Industrial and Engineering Technology programs (grant funded).
- The Mental Health Counselor provides short-term counseling, crisis intervention, and short-term case management when needed, to ensure follow-through with recommended referrals for supportive services on campus and in the community (grant funded).
- The Coordinator, Student Services, Bellefontaine position provides a range of services from recruitment and outreach efforts to registration, and assisting with the steps of enrollment at the Bellefontaine location.
- The Director, Center for Teaching and Learning provides leadership and support for emerging learning technologies and instructional development opportunities for faculty, regardless of teaching modality, while offering effective support through a variety of instructional technology and design elements.
- The Diversity Coordinator assists in reporting diversity, equity and inclusion metrics; builds relationships with all constituent groups to ensure openness between the VPMDCI office and the campus; and relies on experience and judgment to plan and accomplish goals set ensures that timelines are met.
- The Business Development Manager builds and manages the contract sales function of the College.

Implications for budget, personnel, or other resources: Funding for the above personnel actions are in the 2021-2022 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

***Personnel Recommendations – Instructional Faculty***

In accordance with established hiring procedures and after approval by President Blondin, the following recommendations for instructional faculty are being presented to the Board of Trustees for formal approval:

*New Hire:*

- Juanita Darden, Faculty Math Lab Coordinator, Arts and Sciences, effective 1/7/22

*Retirement:*

- Kathleen DeLong, Associate Professor, Academic Services, effective 1/1/22

Impact on students and/or student learning: All Instructor positions are vital to students and student learning by providing the necessary instruction and support in the various disciplines.

Implications for budget, personnel, or other resources: The above personnel action is in the 2021-2022 budget.

It was requested that the Board of Trustees approve the personnel recommendations as presented.

***Trustee Doyle made a motion to approve the personnel recommendations for exempt employees and instructional faculty as presented. Vice Chair Ball seconded, and the motion passed unanimously via a roll call vote.***

***Holidays Observed Policy Update***

The nineteenth day of June is designated as "Juneteenth" to acknowledge the freedom, history, and culture that June 19, 1865, the day on which the last slaves in the United States were set free in Texas, has come to symbolize. Juneteenth is recognized as a legal holiday per Ohio Revised Code, Section 5.2247, effective September 30, 2021. The Holidays Observed policy has been updated to reflect that recognition.

**3358:5-5-12 Holidays Observed Policy**

- (A) The Board shall adopt a two-year calendar in odd-numbered years to include the following holidays.
- (1) ~~Ten~~ **Eleven** holidays as determined by the Ohio Revised Code.
    - (a) Independence Day
    - (b) Labor Day
    - (c) Columbus Day – Holiday observed the day after Thanksgiving
    - (d) Veterans Day
    - (e) Thanksgiving Day
    - (f) Christmas Day
    - (g) New Years Day
    - (h) Martin Luther King Day

- (i) Presidents Day – Holiday observed during winter break
- (j) Memorial Day
- (k) **Juneteenth**

(2) The College shall observe a winter break commencing with December 24<sup>th</sup> and ending on January 1<sup>st</sup>, ~~inclusive of the two holidays.~~

(B) To be paid for a holiday, exempt and non-exempt staff must accrue earnings on their scheduled work day preceding and their scheduled work day following such holiday. Part-time employees shall not be paid for a holiday that falls on a day of the week that they are not normally scheduled to work. Full-time employees whose normal work schedule is other than Monday through Friday and where the holiday falls on the day of the week that they are not normally scheduled to work shall take their first scheduled work day following the holiday as a holiday.

(C) Employees are paid for no more hours for a holiday than those hours they normally work each day.

**Non-exempt** employees who work on a holiday will receive “double time” pay (their normal rate of pay times two) for the hours worked that day, up to eight hours maximum.

For example: Compensate hours worked on the holiday at twice the employee’s regular pay rate. For example, the employee worked five hours on Christmas Day, calculate double-time pay as follows: \$12/hour x 2 = \$24/hour x 5 hours = \$120

(D) When a legal holiday, as noted on the official College calendar, falls in the midst of an employee’s paid leave (i.e., vacation, sick), the employee shall be paid for the holiday by not having the holiday charged against their accrued leave balance.

Effective: **February 1, 2022**

Prior Effective Dates: 3/13/78, 7/1/98, 7/1/99, 7/1/00, 6/14/02, 6/7/06, 2/6/13, 10/1/15, **2/1/20**

Impact on students and/or student learning: Students, and the greater College community, will see that the College continues to expand its commitment to, and appreciation for, the diverse communities we serve.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees approve the policy update as presented.

### ***Revised 2021-2022 and 2022-2023 Academic Calendars***

The Board previously approved the 2021-2022 and 2022-2023 calendars at its October 20, 2020, meeting; however, since that time and per Ohio Revised Code, Section 5.2247, Juneteenth has been designated a national holiday. To this end, the calendars are being revised to add Juneteenth as a college holiday on the following observed dates: June 20, 2022, and June 19, 2023.



Copies of the proposed revised calendars were distributed to Trustees prior to the meeting and are available in the Provost's Office.

Impact on students and/or student learning: The calendar provides a planning tool for students to ensure successful retention and completion.

Implications for budget, personnel, or other resources: None

It was requested that the Board of Trustees approve the change to the 2021-2022 and 2022-2023 academic year calendars.

***Vice Chair Ball made a motion to approve the Holidays Observed Policy updates and to approve the revisions to the 2021-2022 and 2022-2023 academic year calendars as presented. Trustee McDonald seconded the motion, and it passed unanimously via a roll call vote.***

### ***Anti-Hazing Policy***

The Ohio Department of Higher Education (ODHE) has launched a statewide plan for preventing hazing at colleges and universities across the state. The plan includes a model anti-hazing policy as well as guidelines for various college and university stakeholders to use in developing and implementing anti-hazing education and training programs. Materials in the plan were created in response to Senate Bill 126, also referred to as Collin's Law in honor of Collin Wiant, an 18-year-old man who died in a hazing incident in 2018.

Subsequently, in consultation with the Attorney General's Office, the policy was reviewed to ensure compliance with this new legislation. Clark State's Anti-Hazing Policy includes all items that are required by law. The policy will be shared in the Student Handbook, as well our website. Information will be included in New Student Orientation and training will be made available to students seeking membership in a registered student organization or student group.

### **Anti-Hazing Policy (policy number to be assigned)**

(A) Clark State College is committed to creating a safe, collegiate, working, and learning environment for all students, faculty and staff, and visitors. As a part of this commitment, Clark State College prohibits all forms of hazing as defined in this policy. The College will investigate and respond to all reports of hazing as outlined in this policy.

#### **(1) Policy Statement**

The College holds students accountable for their behavior both on and off-campus and addresses behavior that is a violation of the Student Code of Conduct. This policy applies to conduct that occurs on or off-campus, between two or more people who are affiliated with the College, or any student or other organization associated with the College. This policy applies to Clark State College students, student clubs/organizations, student groups, and employees. This policy also applies to volunteers acting in an official capacity that advise or coach student clubs/organizations and/or student groups and who have direct contact with students. This policy is effective from matriculation to commencement, including breaks in

the academic year and Clark State College has jurisdiction whether the conduct occurs on or off campus

(2) Sanctions

Hazing is a serious offense of the Clark State College Student Code of Conduct and, therefore, is subject to the full range of sanctions (educational sanction, warning, probation, suspension, dismissal). In addition, other educational activities may be required as conditions of the sanction. An individual, organization, or group may be subject to other outcomes in accordance with the applicable outside constituents or group in which the student is involved, or their governing bodies. The College has the right to take action regardless of the actions of the governing body.

(3) Policy Enforcement

The Dean of Student Engagement and Support Services shall coordinate the investigation of all hazing allegations. When appropriate, other College offices may handle certain aspects of the College response, such as Human Resources.

Additionally, the Dean of Student Engagement and Support Services will assess the need for interim measures (e.g. suspension of current group activities). Every effort will be taken to complete the investigation in a timely manner. The hazing allegation will be investigated and resolved in keeping with the Student Code of Conduct process. At the point when a formal conduct charge is made against an organization, the national or oversight organization, if any, shall be notified. Criminal investigations resulting from a report to law enforcement will be handled by the appropriate law enforcement agency. Clark State may charge an individual or a group with a violation of this Anti-Hazing Policy via the Student Code of Conduct and/or other College rules, regulations or policies.

Sanctions applied to organizations and/or individuals will be imposed in accordance with the severity of the violation and will be determined by the Dean of Student Engagement and Support Services.

(4) Definition of Hazing

Hazing means intentionally, knowingly, or recklessly, for the purposes of initiating, admitting or affiliating a student into or with an organization, or for the purpose of continuing or enhancing a student's membership or status in an organization, causing, coercing or forcing a student to do any of the following, regardless of whether such conduct occurs on or off campus:

- Violate Federal or State criminal law.
- Violate College policies, rules, regulations that are published in the student handbook or any other official College publications or agreements.
- Consume any food, liquid, alcoholic liquid, drug or other substance which subjects the student to a risk of emotional or physical harm.
- Endure brutality of a physical nature, including whipping, beating, branding, calisthenics or exposure to the elements.
- Endure brutality of a mental nature, including actively adversely affecting the mental

health or dignity of the individual, sleep deprivation, exclusion from social contact or conduct that could result in extreme embarrassment.

- Endure brutality of a sexual nature.
- Endure any other activity that creates a reasonable likelihood of bodily injury to the student.

It shall not be a defense to a charge of hazing that the student consented to the conduct in question.

#### (5) Reporting

Reporting an Incident: Campus safety is a top priority and all reports of hazing are taken seriously to protect the health and well-being of our Clark State community. Individuals and/or student organizations should report incidents of hazing through the online Incident Report Form. Reports will be routed to the Dean of Student Engagement and Support Services. Clark State College depends on community members to identify and report behaviors of concern so that the College can provide distressed students and employees with appropriate support services and resources.

Clark State College is committed to reviewing all reports of hazing. Anonymous reports are accepted; however, the College's ability to obtain additional information may be compromised and the ability to investigate anonymous reports may be limited. In the event of immediate physical danger to a student or others, 911 must be called immediately.

Any questions concerning the interpretation or application of this policy should be referred to the Dean of Student Engagement and Support Services.

#### (6) Mandatory Reporting

In order to enable the College to respond effectively and to stop instances of hazing, all College employees must, within twenty-four (24) hours of receiving the information, report information they have about reported or possible hazing to the Dean of Student Engagement and Support Services. Employees who are required by law to protect confidentiality are exempt from this requirement.

#### (7) College Reporting

The College will maintain a report of all violations of this policy that are reported to the College and which result in a violation of this policy. The College will update the report bi-annually on January 1 and August 1 of each year and will post the updated report on the College's website. If the violations rise to the level of Clery Act reporting, they will be included in the Annual Campus Safety Report published each October.

#### (8) College Training and Education

All students seeking membership in a registered student organization or student group at Clark State College must complete the anti-hazing training provided by the College. Failure to complete the training will result in the student being denied the ability to participate in

any recognized student organization or group. If a student is unsure if they have completed the required program they should contact the Dean of Student Engagement and Support Services to verify their eligibility to join a student organization or group.

Effective: 2/1/22

Impact on students and/or student learning: No direct impact on student learning. The revised Student Handbook and updated New Student Orientation content will be shared with students, faculty and staff

Implications for budget, personnel, or other resources: There are no known implications for budget, personnel, or other resources.

It was requested that the Board of Trustees approve the Anti-Hazing Policy as presented, effective February 1, 2022.

***Trustee Doyle made a motion to approve the Anti-Hazing Policy as presented, effective February 1, 2022. Vice Chair Ball seconded the motion, and it passed unanimously via roll call vote.***

### ***Emergency Executive Succession Plan***

As stated in Policy 3358:5-1-31 Emergency Executive Succession, in order to protect the College and its Board from sudden loss of presidential services, the President will have no fewer than two other executive staff members familiar with Board and presidential issues and procedures. The policy also calls for the President to present to the Board each year at its reorganizational meeting in January, a recommended line of interim leadership.

To that end, the recommended line of interim leadership is as follows:

- Dr. Tiffany Hunter, Provost and Senior Vice President of Academic Affairs
- Dr. Matt Franz, Senior Vice President for Technology, Safety, and Strategic Initiatives
- Mr. Doug Schantz, Vice President for Business Affairs
- Ms. Crystal Jones, Vice President for Marketing, Diversity, and Community Impact

Impact on students and/or student learning: No direct impact to students or student learning, but having a succession plan in place will ensure that college operations proceed as normal in the event of an emergency.

Implications for budget, personnel, or other resources: Personnel and resources would be shifted as necessary based upon the circumstances.

It was requested that the Board of Trustees approve the President's recommended line of interim leadership, as presented.

***Vice Chair Ball made a motion to approve the President's recommended line of interim leadership as presented. Trustee Phillips seconded, and the motion passed unanimously via roll call vote.***

## Report of the President

President Blondin deferred to the Faculty and Staff Senate Presidents for updates.

Faculty Senate President Scott Dawson reported that Faculty Senate will be having its first meeting of 2022 on January 24, followed by a Faculty Assembly on January 31. Work on next year's Monday Schedule will start soon, and Mr. Dawson thanked Executive Council for examining adjunct pay, for their work to relieve burnout and stress during the pandemic, and for the culture of care that is being created.

Staff Senate President Eric Ebbs reported that Staff Senate met today, and they are working on updating the Staff Constitution, internal Senate operations, and examining alternative fundraising options. The Staff Senate/Administration Governance Council will meet on January 31.

Dr. Blondin indicated that Student Senate will provide a report at the next Board meeting.

President Blondin reported that:

- Copies of *The Great Upheaval* by Arthur Levine were distributed to Trustees. The fall Board retreat will be based on his work, and she wanted Trustees to have the book ahead of time. Dr. Blondin noted that Arthur Levine will provide the keynote address at the Higher Learning Commission's annual conference in April.
- Several items and articles were distributed to Trustees prior to the meeting, including the Clark State Strategic Planning Cycle and Trends, 2021 State of Higher Education in Ohio Report, a Downs Government Affairs report on the Second Session of the 117<sup>th</sup> Congress, "Enrollment Declines for Fourth Semester Amid Pandemic," and "Hopeful Sign Among First-Time Enrollments."
- She is teaching a class at Ferris State University during her vacation time, and several students are from Texas colleges. They are experiencing the same enrollment challenges as us. Houston, San Jacinto, and Lone Star are all down, but Dallas is up, possibly due to the combining of districts. California and Florida are also looking bleak. Dr. Kirkman's practice of using data to make decisions has proven helpful to us in navigating these challenges.
- She, Chair Hall and Trustee McDorman will attend the Association of Community College Trustees' National Legislative Summit in Washington, DC, in February and will meet with various legislators as well as Tom Downs, of Downs Government Affairs.
- She provided an overview of how she sees planning at Clark State. Dr. Blondin will be looking at the strategic plan this Friday with the SPARC, and everything we will do at Clark State will go through the Center for Teaching and Learning so we are able to continue being dynamic and agile as a college.
- Clark State updates were shared with Greene County Commissioners at a meeting in mid-December.
- She will be having dinner tomorrow evening with Senator Scott Oelslager to request that COVID money for capital projects be considered for workforce and other projects on campus.
- Classes started today, and it is great to have everyone back on campus. She noted that our people are doing a great job keeping everyone safe.

## Report of the Board Chair

Chair Hall recalled last year's Reorganization meeting during quarantine during which he lost internet connection and Vice Chair Ball had to take over for him, noting that he did not think we would still be experiencing such a big impact from COVID-19, but we must continue to roll with it. He reported that current headlines include the Supreme Court locking down on vaccination mandates and the redistricting fight, which both have the ability to impact the College. He also noted that he is looking forward to

attending the National Legislative Summit next month and bringing insights back to campus.

### **Trustees' Open Forum**

Trustee Phillips commented that he supports the decision to have in-person classes as he knows of situations at other colleges in which a sophomore has not attend class in person yet and a senior who is switching colleges his senior year so he can actually attend class in person.

Trustee Ball reported that he met a parent whose oldest son graduated high school in Bellefontaine at the same time he graduated from Clark State. He noted that it was very rewarding to hear about her son's terrific experience here and how well it prepared him, while other students' CCP experiences at other colleges were not so good. The young man is a junior at Wright State now, and they were so pleased with our transfer agreement with them and how easy it was to transfer his credits. Trustee Ball gave kudos to all.

### **Adjournment**

Trustee Phillips made a motion to adjourn the meeting, and Vice Chair Ball seconded. The motion passed unanimously, and the meeting adjourned at 6:48 p.m.